



United States Department of Agriculture
Office of the Chief Financial Officer
National Finance Center
Government Employees Services Division

**Project Review Team (PRT) Agenda
February 24, 2016
10:00 a.m. – 11:00 a.m. EST**

**Call-In Number – (888) 844-9904
Access Code - 6538197**

Agenda

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|-------|---|---|
| I. | Welcome and Introductions | Gaynel Seibert |
| II. | Recap of November 4, 2015 PRT Meeting | Gaynel Seibert |
| III. | Review Action Items | Gaynel Seibert |
| IV. | PRT Updates | Gaynel Seibert |
| | <ul style="list-style-type: none">• PRT Standard Slides• PRT Reports | |
| V. | Ongoing Initiatives/Project Discussion | |
| | <ul style="list-style-type: none">• Review Scheduled Release CY16 06 Community-Wide• CUAT• <i>INSIGHT</i> Enterprise Reporting Solution | Josie Stovall
Ronald Douglas

Santa Plummer

Francine Murray-Stewart |
| VI. | FOCUS Shutdown | Tracey Hoolahan |
| VII. | Customer Comments | All |
| VIII. | Closing Remarks | Gaynel Seibert |

Handouts:

- Agenda
- Project Review Team (PRT) Meeting Minutes November 4, 2015
- PRT Meeting Presentation February 2016
- Scheduled Release CY16 06 Community-Wide PRT February 2016
- CUAT PRT February 2016
- Insight Enterprise Reporting Solution February 2016

Future Meeting Dates:

- May 4 , 2016
- August 10, 2016
- November 2, 2016

Facilitator: Gaynel Seibert

PRT Mailbox – PRTeam@usda.gov