



National Finance Center Security Officer Notification

Date: December 11, 2014

Subject: 2015 Agency Security Officer (ASO) Training Schedule

Customer(s) Affected: All Agency Security Officers

Dear Agency Security Officer:

The 2015 ASO training schedule has been finalized. Please take note of the following dates for training. All sessions begin at 1:00 p.m. Central Time. To register for training, visit the [Security Training page](#) on the Security Corner at www.nfc.usda.gov.

ASO Basic Training (1st Wednesdays)

January 7	May 6	September 2
February 4	June 3	October 7
March 4	July 1	November 4
April 1	August 5	December 2

Remedy Requester Console Training (2nd Wednesdays)

January 14	May 13	September 9
February 11	June 10	October 14
March 11	July 8	November 12*
April 8	August 12	December 9

*Moved to Thursday, due to holiday on Wednesday.

ASO User Group Meeting (3rd Wednesdays)

February 18	August 19
May 20	November 18

ASO Intermediate Training (4th Wednesdays)

January 28	May 27	September 23
February 25	June 24	October 28
March 25	July 22	November 25
April 22	August 26	December 23

An evaluation form for each course can be downloaded from the [Security Training page](#). Please complete the evaluation form after each training session and email it to nfc.aso@nfc.usda.gov. If you have any questions, email nfc.aso@nfc.usda.gov or call (504) 426-2706.

Thank you.

NFC Access Management Branch