



United States Department of Agriculture
Office of the Chief Financial Officer
National Finance Center



NFC ASO User Group Meeting

Wednesday, May 16, 2012

10:00 am – Noon, Central Time

**Lisa Stafford, Chief,
Information Technology Services Division (ITSD),
Access Management Branch**

NFC ASO User Group Meeting

Agenda



- Welcome
- Webinar Guidelines
- Action Items from Prior Meeting
- Access Management Statistics
- ASO Responsibilities
- ASO Concerns
- Project Updates
- Upcoming Training Dates
- Contact Information
- Survey
- Questions

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Webinar Guidelines



- Place your phone on 'mute'
- Do not put your phones on 'hold'
- Include your agency acronym with your name when signing in
- Send notes / questions to Jennee Sander at Genevieve.Sander@nfc.usda.gov
- Email NFC.ASO@nfc.usda.gov for copy of presentation



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Action Items from prior meeting

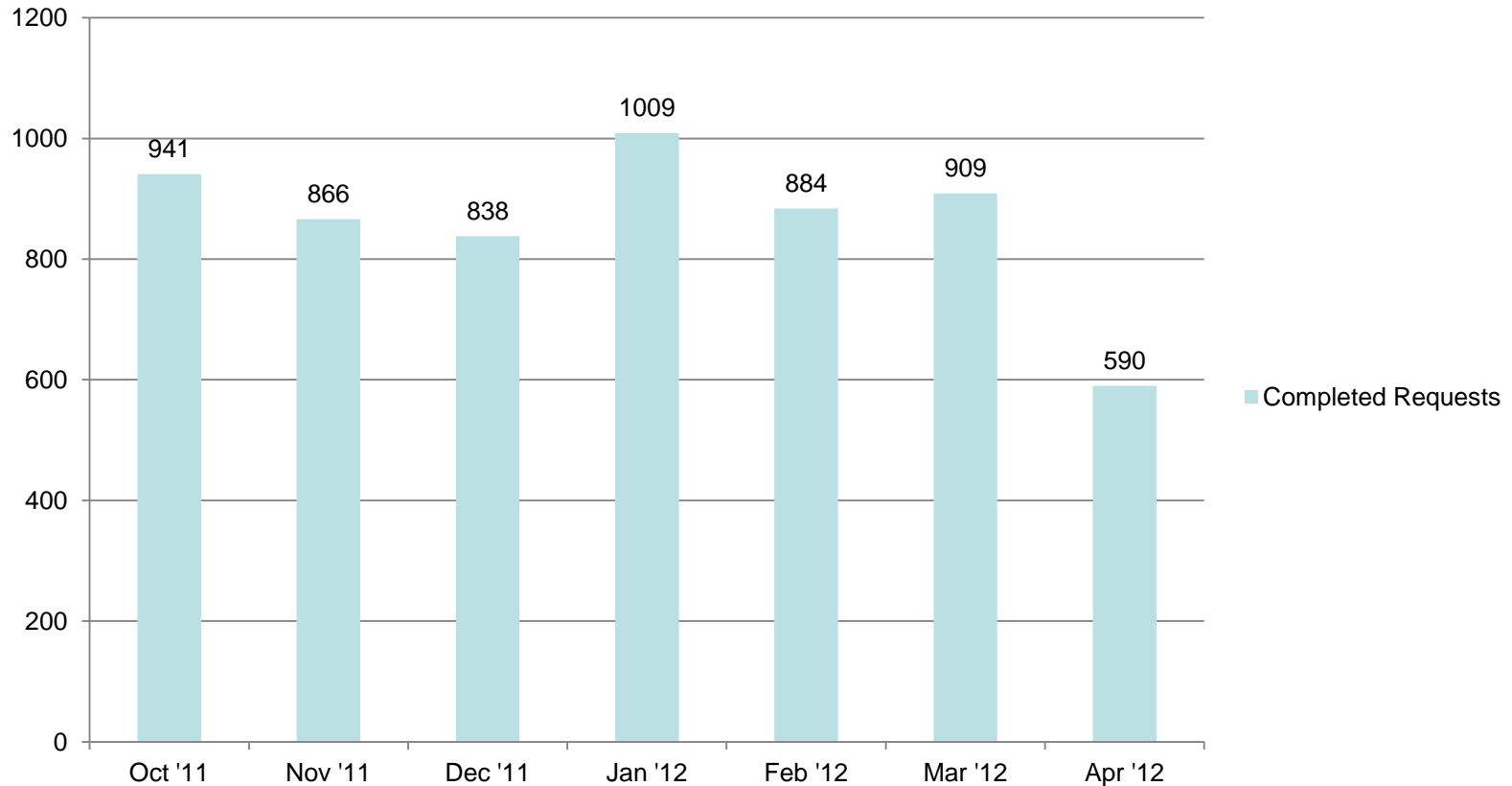
- Investigate the feasibility of allowing ASOs to reset Hyperion passwords.
- Submit a survey to obtain participant feedback (attach to presentation).
- Distribute future notices earlier, and utilize all available means of notifying ASOs.
- Update web site and send messages for meetings to ASOs.
- Update ASO notice distribution list with users who submitted email to NFC.ASO@nfc.usda.gov.
- Update tasks from presentation.
- Develop Intermediate ASO Training.
- Begin high level planning for Role Based Security.

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Access Management Statistics



Completed Requests





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Access Management Statistics

- ASOs Trained (Since Dec 2011): 101
- Largest number of requests: 206 of 822 (25%) for Qtr 1 CY 2012
- Highest percentage of expedited requests for an agency: 75% in January

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ASO Responsibilities



- Submit accurately completed forms
 - Include SSN for new users
 - Encrypt PII data
 - Data Sensitivity
 - Organizational Structure
 - Scope / Level of Access
 - Specify multiple departments
 - No password resets / suspend removals
 - Must come from ASO

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ASO Responsibilities



- Verify access ASAP
- Respond to information requests timely
- Reset Passwords in SALL
- Request access to Reporting Center

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ASO Responsibilities



- Expedited Security Access Requests
 - Submit to NFC.SecurityOfc@nfc.usda.gov FIRST
 - Request expedites only when required
 - Include proper justification
 - Request access timely
 - Place 'expedite' in subject line
 - Send to lisa.stafford@nfc.usda.gov

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ASO Concerns



- More Training
- Maintaining Inactive Accounts
- Password Management in SALL
 - FUND, FSDE, ITRS, OFEE, TUMS, IBIL

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Project Updates



- 2nd Quarter - SPPS Supervisor Role
- 2nd Quarter - Access Form
- 2nd Quarter - Expedite Policy
- 2nd Quarter - Increased staffing
- 2nd Quarter - FAQs on web page
- 3rd Quarter - Remedy Requester Console
- 3rd Quarter - EPIC security report on Reporting Center
- 3rd Quarter - Intermediate ASO Training
- 3rd Quarter - Certification Process / Rules of Behavior
- 4th Quarter – Add Rapid Provisioning

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Upcoming Training Dates



May 16, 2012

June 6 and 20, 2012

July 5* and 18, 2012

August 1 and 15, 2012

September 5 and 19, 2012

Sign up at NFC.ASO@nfc.usda.gov

1:00 PM – 3:00 PM Central Time

*If 1st or 3rd Wednesday is holiday, class will be moved to following Thursday

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Contact Information



Ivan Jackson Associate Director, ITSD ITS Ivan.Jackson@nfc.usda.gov	Access Requests NFC.SecurityOfc@nfc.usda.gov (888) 245-4060
Lisa Stafford Chief, ITSD AMB Lisa.Stafford@nfc.usda.gov	Trouble Tickets (Operations & Security Center) OSC.Etix@nfc.usda.gov (800) 767-9641
Webinar Navigation Louis Collins, AMB Staff Louis.Collins@nfc.usda.gov	Webinar Questions Jennee Sander, AMB Staff Genevieve.Sander@nfc.usda.gov
ASO Training / Notifications NFC.ASO@nfc.usda.gov	Reports NFC.SecurityRpts@nfc.usda.gov
Security Corner www.nfc.usda.gov	

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Questions ?

