



## National Finance Center Customer Notification

# Memorial Day Holiday

May 23, 2016

Dear Customer:

In observance of Memorial Day, our offices will be closed on Monday, May 30, 2016, including the National Finance Center (NFC) Contact Center. All NFC applications will remain available during the holiday and payroll/processing will continue as normally scheduled.

Due to the holiday on Monday, May 30, 2016, Pay Period 10/2016 time and attendance reports can be transmitted as early as Friday, May 27, 2016, but should be submitted no later than close of business, Tuesday, May 31, 2016.

The first PAYE pass for all databases will execute on Thursday, June 2, 2016. The second pass of PAYE for all databases will execute on Friday, June 3, 2016.

As always, the NFC Operations and Security Center (OSC) will be available 24 hours per day, 7 days per week at 1-800-767-9641 or via email to [osc.etix@usda.gov](mailto:osc.etix@usda.gov).

**Federal employees with questions concerning this notification should contact their Servicing Personnel Office.** Authorized agency representatives with questions concerning this notification should contact NFC's Contact Center at 1-855-NFC-4GOV (1-855-632-4468) or via the Internet using Remedy Requester Console.