PRODUCTION UPDATE - 2017 Annual Pay Raise Project

January 18, 2017

Dear Customer:

The National Finance Center (NFC) has created the Nature of Action 894 (Pay Adjustment) personnel actions for the 2017 Annual Pay Raise Project. Those documents were brought into Production PINE Pass 01 for Pay Period 01, 2017, on Sunday, January 15, 2017. Please be reminded that Production PINE Pass 02 is not scheduled to run until this evening.

The remaining tasks for this project are as follows:

**Wednesday, January 18, 2017**
- Continue agency verification of PRODUCTION PINE Pass 01 data for PPS and EmpowHR.
  - Agency deadline for PPS and EmpowHR verification is no later than 12:00 p.m. CST for submitting Agency Status Reports to the Annual Pay Raise Mailbox (with approval/findings for the verification of PRODUCTION PINE Pass 01 data).
- Run PRODUCTION PINE Pass 02 for Pay Period 01, 2017 (evening run).

**Thursday, January 19, 2017**
- Resume normal production schedule with PRODUCTION PINE Pass 03 for Pay Period 01, 2017.

**Saturday, January 21, 2017**
- All applications will be available on maintenance weekend until 6:00 p.m. CST.

**Thursday, January 26, 2017**
- Run PRODUCTION PAYE Pass 01 for Pay Period 01, 2017 (all CVs).

**Saturday, January 28, 2017**
- Run PRODUCTION PAYE Pass 02 for Pay Period 01, 2017 (all CVs).
- Normal Pay Period 01, 2017 end of pay period processing.
Data for producing SF-50s will be available at the end of Pay Period 01, 2017 processing.

If you have any questions or concerns regarding this notification, please send an email to the Annual Pay Raise mailbox, Annual.PayRaise@nfc.usda.gov.

Thank You,

2017 Annual Pay Raise Team