



## National Finance Center Customer Notification

# Hurricane Florence

September 13, 2018

Dear Customer

Due to the potential impact of Hurricane Florence, the National Finance Center is requesting for those Agencies that may be directly affected to begin transmitting Pay Period 18/2018 time and attendance reports. This can be done as early as Thursday, September 13, 2018, but should be submitted no later than close of business, Tuesday September 18, 2018.

As a reminder, the first PAYE pass for all databases will execute on Thursday, September 20, 2018. The second pass of PAYE for all databases will execute on Friday, September 21, 2018.

In the event your Agency needs assistance, please contact your designated Customer Service Liaison.

### **Team Mailboxes:**

[Executive.Team@nfc.usda.gov](mailto:Executive.Team@nfc.usda.gov)

[Legislative.Team@nfc.usda.gov](mailto:Legislative.Team@nfc.usda.gov)

[Selective.Team@nfc.usda.gov](mailto>Selective.Team@nfc.usda.gov)

[Treasury.Team@nfc.usda.gov](mailto:Treasury.Team@nfc.usda.gov)

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**Federal employees with questions concerning this notification should contact their Servicing Personnel Office.** Authorized Agency representatives with questions concerning this notification should contact NFC's Contact Center at either 1-855-632-4468; or via ServiceNow Customer Service Portal (CSP).