



National Finance Center Customer Notification

Labor Day Holiday

August 24, 2018

Dear Customer:

In observance of the Labor Day Holiday, the National Finance Center (NFC) will be closed on Monday, September 03, 2018, including the NFC Contact Center. All NFC applications will remain available during the holiday and payroll/personnel processing will continue as normally scheduled.

Due to the holiday on Monday, September 03, 2018, Pay Period 17/2018 time and attendance reports can be transmitted as early as Friday, August 31, 2018, but should be submitted no later than close of business, Tuesday, September 04, 2018. The first PAYE pass for all databases will execute on Thursday, September 06, 2018. The second pass of PAYE for all databases will execute on Friday, September 07, 2018.

As always, the NFC Operations and Security Center (OSC) will be available 24 hours per day, 7 days per week at **1-800-767-9641**, **504-426-6435**, or via email to osc.etix@usda.gov.

Federal employees with questions concerning this notification should contact their Servicing Personnel Office. Authorized Agency representatives with questions concerning this notification should contact NFC's Contact Center at either 1-855-632-4468; or via ServiceNow Customer Service Portal (CSP).