



## National Finance Center Customer Notification

# Annual Pay Adjustment Document added to Employee Personal Page (EPP)

April 13, 2019

Reference Number: NFC-1555103318

Dear Customer:

The National Finance Center (NFC) is notifying its Agency Customers that a document has been added to the Employee Personal Page (EPP) under News and Announcements providing employees with information on the Retro Pay Adjustment. Below is a copy of the information provided to employees.

On Sunday, April 7, 2019, NFC generated the pay adjustment actions (NOA 894) for the 2019 retroactive pay increase. What this means is that most employees will see their salary increase in pay period (PP) 07, with retroactive funds included back to PP01. Other employees will receive their salary increase for PP07, without the retroactive funds included, as authorized by their Agency.

The pay raise may not be received immediately if there are intervening personnel actions processed between PP01 through PP06, 2019, such as but not limited to Within Grade Increase, Promotion, etc. This scenario requires corrective personnel actions. Your Agency Human Resources Office is required to process corrective personnel actions to effectuate the retroactive salary change. Therefore, retroactive funds will be disbursed in subsequent payroll dates.

**Federal employees with questions concerning this notification should contact their Servicing Personnel Office.** Authorized Agency representatives with questions concerning this notification should contact NFC's Contact Center at either 1-855-632-4468; or via ServiceNow Customer Service Portal (CSP).