

Revised - Fiscal Year 2021 Accounting - **Response Due by July 21, 2020**

July 15, 2020 Reference Number: NFC-1594732253

Dear Customer:

The National Finance Center (NFC) would like to remind all non-USDA Agencies to provide a formal request as soon as possible if they are contemplating changes to their accounting format or Management Account Structure Codes System (MASC) validation criteria for Fiscal Year 2021. All accounting format or MASC validation criteria changes should be sent to <u>nfc.gesdrequest@usda.gov</u> following the standard Software Change Request process. As these requests will require analysis for possible system modifications, please submit to the NFC <u>no later than</u> **July 21, 2020,** to ensure implementation for the new fiscal year.

Please use the attached form "*CHANGES FOR MASC - TABLE 005 & 006*" to submit all updates and deletions for MASC Tables 005 and 006. The completed form should be sent to <u>PSCRS@usda.gov</u>.

If an agency has updates or deletions for MASC Table AD-758, that information should be sent to <u>PSCRS@usda.gov</u>.

Please copy Chris Adoue at <u>chris.adoue@usda.gov</u> on all requests. Should you have any questions concerning the MASC Table 005, MASC Table 006 or MASC AD-758, you may email Chris for assistance. Authorized Agency representatives with questions concerning this notification should contact the National Contact Center at 1-855-632-4468 or the ServiceNow Customer Service Portal at:

- Federated Service Now Users: <u>https://nfcerp.servicenowservices.com/</u>
- Non-Federated Service Now Users: <u>https://nfcerp.servicenowservices.com/sp_ess/</u>

Attachment: CHANGES FOR MASC - TABLE 005 & 006