



National Finance Center Customer Notification

Project 41472—Paid Parental Leave

August 7, 2020

Reference Number: NFC-1596653011

Dear Customer:

The new Paid Parental Leave (PPL) benefit for Federal employees was passed as part of the National Defense Authorization Act and will provide up to 12 weeks of PPL in connection with the birth or placement (for adoption or foster care) of a child. PPL applies only to births or placements occurring **on or after October 1, 2020**. The National Finance Center (NFC) is implementing the provisions of the act as outlined below.

Pay Period 20, 2020 - Changes in Payroll Personnel System (PPS)

- Three new Transaction/Prefix combinations will be available in PPS for pay period (PP) 20, 2020.
- The new Transaction/Prefix combinations will be based on the use of PPL during a biweekly period without counting against the sick leave balance.
 - Biological birth
 - Placement in connection with a planned adoption
 - Placement for foster care

TRANSACTION CODE	PREFIX	DESCRIPTION
62	70	Biological birth
62	71	Placement for adoption
62	72	Placement for foster care

Agencies with their own Time and Attendance (T&A) front-end systems will need to coordinate with their vendor if they need to utilize the three new Transaction/Prefix combinations for PPL.

Additional information will be forthcoming as it becomes available. Authorized Agency representatives with questions concerning this notification should contact the National

Contact Center at (855) 632-4468 or submit a request in the ServiceNow Customer Service Portal using the following links:

- Federated ServiceNow users: <https://nfcerp.servicenowservices.com/>
- Non-Federated ServiceNow users: https://nfcerp.servicenowservices.com/sp_ess/