



National Finance Center Customer Notification

Independence Day Holiday

June 22, 2022

Reference Number: NFC-1655818632

Dear Customer:

In observance of the Independence Day holiday, our offices will be closed on Monday, July 4, 2022, including the National Finance Center's (NFC) Contact Center. All NFC applications will remain available during the holiday and payroll/personnel processing will continue as normally scheduled.

Due to the holiday on Monday, July 4, 2022, Pay Period 13/2022 Time and Attendance reports can be transmitted as early as Friday, July 1, 2022 but should be submitted no later than close of business, Tuesday, July 5, 2022.

The first PAYE pass for all databases will execute on Thursday, July 7, 2022. The second pass of PAYE for all databases will execute on Friday, July 8, 2022.

As always, the NFC Operations and Security Center (OSC) will be available 24 hours per day, 7 days per week via phone call at 1-800-767-9641 or (504) 426-6435; or via email to osc.etix@usda.gov.

Authorized Agency representatives with questions concerning this notification should contact the NFC Contact Center at 1-855-632-4468 or the ServiceNow Customer Service Portal at:

- Federated ServiceNow users: <https://nfcerp.servicenowservices.com/>
- Non-Federated ServiceNow users: https://nfcerp.servicenowservices.com/sp_ess/