



## Insight Quick Reference | Payroll Accounting System Subject Areas

### What is Payroll Accounting System (PACS)?

- These 25 Subject Areas provide high-level time and attendance data, benefits transactions, and data on other payroll transactions.
- The PACS Subject Areas group the data into HR categories (similar to the PINQ screens in the mainframe).
- PACS data is searchable in Insight by either Pay Period Covered or Pay Period Processed.

### History

PACS data dates back to Pay Period 1 of 2013.

### Data Refresh\*

Occurs bi-weekly after BEAR.

\*View the Insight Data Refresh Report to determine the most recent date of refresh

### Calendar Filters

- All PACS common reports require the user to select a **PAY\_PERIOD\_PROCESSED** prompt.
- When building an ad hoc PACS report, users can filter data by Pay Period Processed or Pay Period Covered.
- Pay Period Processed restricts data to show results based on the processed date, whereas Pay Period Covered restricts data based on the effective date of the transaction.

### Payroll Accounting System Common Reports

HR Area	Report Name	Load
Benefits Management	<ul style="list-style-type: none"> <li>• Health Insurance Benefits</li> <li>• Life Insurance Benefits</li> <li>• Flex Funds</li> <li>• Benefits Dashboard</li> </ul>	Bi- Weekly
Compensation Management	<ul style="list-style-type: none"> <li>• Lump Sum Paid on Separation</li> <li>• Other Premium Pay</li> <li>• Overtime by Employee</li> <li>• Overtime Managerial Report</li> </ul>	Bi- Weekly
Labor Relations Management	<ul style="list-style-type: none"> <li>• Time Contribution to Union Activities Managerial</li> <li>• Time Contribution to Union Activities by Employee</li> <li>• Union Roster and Dues</li> </ul>	Bi- Weekly

PACS Subject Area	Description	PINQ
Above Earnings	Employees who exceed the earnings limitation (equivalent to Executive Schedule Level I). This screen displays the time worked (e.g., transaction code, hours, amount, etc.) that was reduced to prevent the employee from exceeding earnings limitations.	61
App Charge	Appropriations Charge. Salary related inquiries.	46
Appointment Limitation	Lump sum payment and appointment limitation inquiries.	48
Charitable Contribution	Charitable contribution related inquiries.	47
Child Support and Alimony	Child support and alimony inquiries.	52
Differential Pay	Salary related inquiries.	46
Earn Leave Detail	Earn leave detail inquiries.	44
Earning Limitation	The total pay for the employee.	45
Financial Allotment	Financial allotment inquiries.	83
Flexfund	Flexfund Flexible Spending Account screen inquiries and data for employees participating in Flexfund Spending Account screen.	80
Health	Health benefits inquiries.	53
Leave	Cumulative leave data.	49
Life Insurance	Life insurance inquiries.	54
Lump Sum	Lump sum payment and appointment limitation inquiries.	48
Pay Header	Aggregated pay and benefit transaction data.	32
Prorated Allowance	The Pay - Tran - Code used to pay the employee for a pay period.	43
Receipt	Payroll deductions for employee indebtedness (e.g., tax levies, bankruptcies, jury fees, etc.).	51
Retirement	Two types of retirement plans inquiries.	55
TA Extension	Each transaction code and hours recorded on an original or corrected T&A.	25
TA History	T&A history data and is used to research T&A inquiries.	23
TA Miscellaneous	Miscellaneous T&A data and T&A inquiries. Only the data for the original T&A displays during the processing pay period (i.e., when the T&A releases from TIME). Corrected T&A and adjustment data display after PAYE processes.	24
Tax	<b>State Tax:</b> Research State tax inquiries. <b>City Tax:</b> Research City tax inquiries. <b>County Tax:</b> Research County tax inquiries. <b>Federal Tax:</b> Research Federal tax inquiries.	64; 75; 82; 22, 32, 48
Thrift Saving	Thrift Savings Plan (TSP) inquiries.	56
TSP Collection	Automated adjustments to TSP accounts.	62
Union Dues	Union dues information.	71