



## Insight Quick Reference | webTA 3.8 System Subject Area

### What is webTA 3.8?

- WebTA 3.8 data is searchable in Insight by either Pay Period Covered or Pay Period Processed.
- These Subject Areas provide high-level time and attendance date, benefits transactions, and data on other payroll transactions.

### History

WebTA 3.8 data dates back to Pay Period 1 of 2013.

### Data Refresh\*

Occurs bi-weekly after BEAR.

\*View the Insight Data Refresh Report to determine the most recent date of refresh.

### webTA 3.8 Common Reports

HR Area	Report Name	Load
Time and Attendance	<ul style="list-style-type: none"> <li>• Leave Used over Time</li> <li>• Projected Use or Lose</li> <li>• TA Summary</li> <li>• TA Summary (Name Search)</li> <li>• Timesheet Entry</li> <li>• Timesheet Profile</li> </ul>	Bi- Weekly

### Calendar Filter

When building an ad hoc webTA 3.8 report, users can filter data by Pay Period Processed or Pay Period Covered.