



National Finance Center CAPPS Notification

UPDATE – 2019 Retroactive Pay Raise (#35723)

March 22, 2019

Dear Customer:

As reported to you last month, the National Finance Center (NFC) is currently awaiting a signed Executive Order and official guidance from the Office of Personnel Management (OPM) to proceed with the 2019 retroactive pay adjustments. At this point, we are still awaiting guidance from OPM.

However, NFC staff is evaluating the potential impact of applying late actions. Customer guidance is being developed for handling History Correction Update Processing System (HCUP) packages, correcting suspense errors, and verifying actions along with other helpful information.

In order to finalize any customer documentation relating to retroactive pay adjustments, we must receive guidance from OPM before proceeding. NFC will continue to provide our customer Agencies status updates as we move forward with this process.

The two attachments are as follows:

- 1) 2019 Retroactive Pay Raise Agency Contacts List
NOTE: The "2019 Retroactive Pay Raise Agency Contacts List" is not available online. See the original customer notification to review the list.
- 2) 2019 Retroactive Pay Raise Agency Contact Information Form

The following action should be taken by the Agencies:

Review the 2019 Retroactive Pay Raise Agency Contacts List to verify that the Agency Contacts identified are valid and submit your response to the Annual Pay Raise Mailbox, Annual.PayRaise@usda.gov.

- If no changes are required, please send an email to the pay raise mailbox stating no change.
- If changes are required, please complete the 2019 Retroactive Pay Raise Agency Contact Information Form and send the form to the pay raise mailbox.

If you have any questions/comments regarding this notification, please send an email to the pay raise mailbox.

NOTE: The contents of this notification and other Pay Raise resources can be viewed online via the following link:
[https://nfc.usda.gov/ClientServices/HR Payroll/PayRaise/.](https://nfc.usda.gov/ClientServices/HR_Payroll/PayRaise/)

Thank You,
2019 Retroactive Pay Raise Team