



National Finance Center CAPPS Notification

2019 Retroactive Pay Adjustment Revalidated Time and Attendance Transactions

April 25, 2019

Reference Number: NFC-1555701246

Dear Customers:

The National Finance Center (NFC) would like to advise our Customer Agencies that employees whose 894 **retroactive** pay adjustment applied on Wednesday, April 17, 2019, or later during the processing for Pay Period (PP) 07 will only see their pay as of that point forward (PP07). Due to the volume of transactions and the modifications to the nightly job schedule, to implement the 2019 pay increase, the system did not have enough time to complete the revalidation process of prior Time and Attendance (T&A) adjustments. As a result, these employees should receive their retroactive funds in PP08, provided there are no other issues with the revalidated adjustment transactions.

Should revalidated adjustment transactions suspend, NFC's Payroll Operations Area will work to correct these transactions. As the suspended transactions are resolved, the revalidated T&As will be processed for payment in a future pay period and can be viewed in the Payroll/Personnel Inquiry System (PINQ).

Note: Some employees had revalidations that went back beyond 25 pay periods due to the date on the action prior to the 894. When this occurs, the adjustment process generates a suspense record so that these transactions can be further researched and worked by Payroll Operations. In order to facilitate processing, NFC will systemically remove this suspense record and if there are no other errors the employee's T&A will revalidate and process in PP08.

Your dedicated Customer Service Liaison will be providing your Agency with the list of affected employees that had an 894 pay adjustment action apply between Wednesday, April 17, 2019, and Saturday, April 20, 2019.

If you have questions regarding this notification, please contact your dedicated Customer Service Liaison.