USDA United States Department of Agriculture
Financial Management Notification

FMMI System Status

Friday, December 2, 2016, 8:45 a.m.

Current

- FMMI (ECC/Portal) is up and available
- Adobe forms are available for use
- PI channels are open
- Please refer to the FMS Client Services page for the [FMMI Processing Calendar](#)

Known Issues

See the below Cloud Status Update for related issues/resolution planning

FMMI Cloud Migration Update – Overall Issues

December 01, 2016

We will continue to work the issues until all have been resolved. Below is the status of the issues noted. A number of issues have been resolved and moved from the list.

General Access:
• **Proxy Errors** - A number of users have reported proxy errors when trying to access reports. We're actively working these issues and reaching back out to the users to ensure that their issues are resolved. – **Resolved**

• **System Performance/Time Out issues** – Actively monitoring system CPU and memory to minimize contention and ensure optimal performance. We've also reached out to SAP and have received a couple of recommended Notes to apply to the system to help with the reported issues. – **In Progress**

• **Portal Access Issues** – Users reported issues within the Production Portal when you click on any **non BI tabs**. Tabs were rendering a generic pop up and not the desired tab/data. – **Resolved**

Interfaces:
• **SmartPay connection to US Bank –** SmartPay SHC lookups weren't making it to FMMI from US Bank. Made changes in the firewall to resolve the issue. – **Resolved**

• **ETS2 Real Time Processing Issues -** Concur and end users reported poor processing performance with over 6 minute message response time from FMMI on Wednesday. This is has been resolved. – **Resolved**

BW:
• **KM Comments do not work in the BSF, APM, and BFM applications.** – We have a patch from SAP, working to test the patch and if successful it will be promoted to production. - **In Progress**

• **Issues accessing and running BOBJ reports** – Early Thursday (12/01/16) we experienced connection issues with the Production BOBJ environment which is prevented users from running any BOBJ reports. We were able to work with Cloud Provider and SAP to resolve the issue. We'll continue to monitor to ensure BOBJ reporting is accessible. – **Resolved**

• **BOBJ/BEX Report Favorites** – Multiple users have reported issues retrieving personal favorites. Currently being worked and resolved as tickets are logged. – **In Progress**

Copy Paste Functionality not working in the Cloud - Researching the issue to determine a cause and a fix. – In **Progress**

Batch Processing – Job cycles aren't currently automated in Enterprise Manager (EM). Manually processing jobs in the interim. Automation won't happen until after November month end processing. – **In Progress**

Sporadic issues with export/print functionality. Researching the issue. – **In Progress**

Reprinting of Sales Order & FI Invoice (Account Statement Reprocessor) – Issues with printing invoice documents. A Portal transport has been created and implemented to correct this issue. Currently reaching out to the users to validate that the issue is resolved. – **Resolved**

Your continued support and patience is greatly appreciated.

For inquiries, contact the Financial Management Services Center at fmsc.help@usda.gov

Portal Access for FMMI Cloud Environment

We are pleased to announce that the FMMI migration to the cloud has been completed.

In conjunction with the migration, the URL to the FMMI Website has changed, effective November 21, 2016.

- **Access FMMI at** https://portal.fms.usda.gov, **to launch the application.**
- Sign on to FMMI using your eAuthentication username and password by clicking the "Login/Enroll" link on the "FMMI Portal" section.
- Bookmark the new FMMI production portal link or save it to your favorites for future use.

For inquiries, contact the Financial Management Services Center at fmsc.help@usda.gov

UPDATED - FSDW BOBJ Reporting Access

December 1, 2016

Attention FSDW users:

As a result of our recent migration to the cloud platform, access to FSDW reporting was changed. Users must now log into the FMS portal via https://portal.fms.usda.gov and use the Ad-hoc reporting tab to process FSDW BOBJ reports. All other FSDW functionality remains unchanged.

The attached document, "How To Access FSDW Reports via FMMI Portal (Internet Explorer)", updated December 1, 2016, provides instructions for navigating the FMS portal to process FSDW reports. It supersedes earlier versions of the instructions.

For inquiries, contact the Financial Management Services Center at fmsc.help@usda.gov.

- 12.01.16 How to Access FSDW Reports via FMMI Portal (Internet Explorer).pdf

Relocation Travel Vouchers W-2 Impact

December 01, 2016

Pay period 24, covering November 28 through December 10, 2016, is the last pay period that will be included on Forms W-2 for calendar year 2016 reporting to the Internal Revenue Service (IRS). To ensure proper 2016 reporting to IRS the processing guidelines below will be followed:

•Pay Period 24 is the last pay period for income included on Form W-2 for calendar year 2016.

•December 9, 2016, is the last day to process vouchers to ensure that documents are cleared, paid, and that applicable relocation income is included in the 2016 W-2.

•December 13, 2016, is the last day for submission of relocation vouchers to Government Employee Services Division's (GESD) for applicable 2016 income reporting.

•Vouchers processed from December 10 through December 30, 2016, will not be released and paid until January 3, 2017, and will be included in calendar year 2017 tax reporting as applicable.

•Travel advances will be processed as usual because these do not impact W-2 reporting.

If you have any questions, please contact Perri Johnson (504-426-5374) or

Tracee Thomas (504-426-5274).

Accounts Payable (Disbursements)

- Next Run Date: Monday, December 05, 12:01 a.m. MT
- Next Payment Date: Tuesday, December 06, 2016

Note: Disbursement jobs run Monday to Friday (normal schedule) unless otherwise stated/communicated.

Reinit

Next Planned Run Date: TBD

Note: Reinit jobs will run on Sundays (preferred normal schedule) unless otherwise stated/communicated.

Payroll

Planned Run Date: Saturday, December 3, 2016 thru Sunday December 4, 2016, for Pay Period 23

Payroll Accruals

Payroll accrual will run between the dates of December 19-23 at 150% of PP23.

FMMI BI Status

Status as of 7:56 a.m.

BI Module	Run Date/Time	Status
Accounts Payable	12/01/2016 21:32:39	Successfully completed

BI Module	Run Date/Time	Status
Accounts Receivable	12/01/2016 21:32:05	Successfully completed
Cash Reconciliation	12/01/2016 21:46:00	Successfully completed
Cost Management	12/01/2016 21:23:49	Successfully completed
Funds Management	12/01/2016 21:43:29	Successfully completed
GL	12/01/2016 21:32:04	Successfully completed
GL Spending Detail	12/01/2016 21:52:03	Successfully completed
* GL Spending Detail System Assurance	12/01/2016 22:11:04	Successfully completed
Payroll	12/02/2016 02:30:01	Successfully completed
Purchasing	12/01/2016 21:32:06	Successfully completed
ULO Detail – Forest Service Agency	12/01/2016 21:52:03	Successfully completed
* ULO Detail System Assurance	12/01/2016 22:11:06	Successfully completed
ULO Detail without Forest Service	12/01/2016 21:52:03	Successfully completed

All BI modules include one output for both data load and system assurance status, except for the ULO Detail and Spending Detail (separated into two outputs due to long processing times).

For real-time updates of executing processes, please access the BI Dashboard via the FMMI Portal (https://portal.fmmi.usda.gov); select General Ledger Management > BOBJ General Ledger Management Reports > Business Intelligence Dashboard; then click the BI O&M Status tab.

If there are additional BI updates after 9 a.m. CT, the information will be available on the BI Dashboard.