Financial Management Services (FMS) Operations and Maintenance Meeting Recap

Meeting Date:	August 9, 2018 9:00 a.m. Central
Location:	Teleconference
Purpose:	To discuss O&M Related Activity
Desired Outcome:	To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.

Attendance

Name	Present?	Name	Present?
MRP	Yes	OCIO	Yes
ARS	Yes	Congressional Relations (OCR)	No
Chief Economist	Yes	Executive Secretariat (OES)	Yes
DA Formerly DM	Yes	OGC	No
ERS	No	OIG	Yes
FAS	Yes	OSEC	No
FNS	Yes	RD	Yes
Forest Service	Yes	RMA	Yes
FSA	Yes	National Appeals Division	No
FSIS	Yes	ARB	Yes
Homeland Security	No	Agreements Management Branch	No
IAS	Yes	BI Backend Processing	No
NASS	No	Customer Support Branch	No
NIFA	Yes	Directive and Training Branch	Yes
NRCS	Yes	Financial Reporting Branch	Yes
OPPE Formerly (OAO)	No	IPAC Branch	Yes
Civil Rights (OASCR)	No	Master Data Management Branch	Yes
OBPA	Yes	Processing Services Branch	No
Communications (OC)	No	Systems Security	Yes
OCFO	Yes	Working Capital Fund	Yes

Agenda

Time	Speaker	Topic
2 minutes	BI Team Representative	BID Reports
2 minutes	Security Team Representative	SSCD Security
2 minutes	Lisa Smith OCFO	DATA Act Dashboard
5 minutes	Open Discussion	FMS Staff

Minutes

1. **BI** – HANA ULO Report latest update. BI team is continuing to work to resolve performance issues and out-of-balances in HANA ULO. There are 2 proposed solutions in QA that are being tested. We will continue to keep you posted as updates become available.

2. **Security –** No questions.

3. **DATA Act Dashboard** – Lisa Smith, OCFO reminded Agencies that the DATA Act Dashboard cut-over date is expected on Friday, August 10th. The Go-live deployment is scheduled within one to two weeks. Agencies are encouraged to begin now completing the consolidated GRC Role spreadsheet requesting access rather than later when the format for submitting access will be one-for-one requests.

   a. Melissa Montz added all requests will need to go through the Agency FMMI Security Administrator and CFO for approval, then emailed to OCFO, FMS, System Security chief for approval, and then a ticket is created for provisioning to take place.

   b. AMS asked when will the roles be available? Roles should be available soon after it's goes live, available on Monday, August 13th. Please send your approval email to Melissa Montz at [melissa.montz@cfo.usda.gov.](mailto:melissa.montz@cfo.usda.gov) If you need assistance or have any questions you can contact Melissa.

   c. Lisa Smith added there is a delegation of authority letter for security approval that Agencies can include along with the request.

   d. *See Below* - **DATA Act Dashboard Role Descriptions**

4. **Open Discussion –** Yearend Meeting – it was mentioned that the O&M meetings are not the forum for yearend activity updates; separate Yearend meetings are being held, and FMS Website updates will be available to track yearend progress and information. It was also mentioned that Financial Reporting Branch Accountants and/or Supervisors will reach out to their assigned Agencies to hold separate meetings to address specific yearend issues.

- O&M Recaps are posted to the FMS website

Action Items

Description	Responsible Person	Due Date	Notes
None	N/A	N/A	N/A

Note: Next meeting, Thursday, August 16, 2018 at 9:00 a.m. CT.

For inquiries, please contact the [FMSC Help Desk](#).

DATA Act Dashboard Role

1. *Role Description*

   The DATA Act Dashboard role provides visibility to DATA Act data on the dashboard. The access can be granted to a single, multiple or ALL Business Areas. A Business Area represents a USDA agency or Federal Shared Services Customer

2. *Activities Performed*

   It provides access to Dashboard metrics at a Summary and individual file level [File A (Appropriations), File B (Program Activity and Budget Object Class), File C (Award Financials by PIID/FAIN), File D2 (Award Attributes)]. The metrics are

   - Fatal, Non-Fatal or Clean records
   - Total and submitted record counts
   - Age fatal errors
   - Provide counts on key statistics like Treasury Symbols, Procurement ID Number, Financial Assistance Number, Program Activity and Budget Object Class

3. *Role Criticality (High, Medium, Low)*

   The criticality of this role is Medium. Without this role agencies users will not be able to measure DATA Act compliance

4. *Magnitude of Change (High, Medium, Low)*

   The magnitude of change for this role is medium. This a new role that was created strictly for use by DATA Act Compliance Dashboard. Please note these roles are not applicable to DATA Act reports

5. *Data Sensitivity Considerations*

   All clean and submitted DATA Act data is publicly available. This role was created to secure visibility to errors and compliance by an agency

6. *Integration with other Roles*

7. *Technical Role: Z0000DDDAD:ES_DATAACT_DASH*   *NHB: DATA ACT Dashboard*