



Financial Management Services (FMS) Operations and Maintenance Meeting Recap

Meeting Date:	November 7, 2019 9:00 a.m. Central
Location:	Teleconference
Purpose:	To discuss O&M Related Activity
Desired Outcome:	To provide two-way communication between the FMS teams and the Agencies using FMFI to operate their business processes and accomplish their mission.

Attendance

Name	Present?	Name	Present?
MRP	Yes	Congressional Relations (OCR)	No
ARS	Yes	Executive Secretariat (OES)	Yes
Chief Economist	Yes	OGC	No
DA	Yes	OIG	No
ERS	Yes	OSEC	No
FAS	No	RD	Yes
FNS	Yes	National Appeals Division	No
Forest Service	Yes	Working Capital Fund	Yes
FPAC	Yes		
FSIS	Yes	FMS Branches	-
Homeland Security	Yes	ARB	Yes
IAS	Yes	Agreements Management	Yes
NASS	No	BI Backend Processing	Yes
NIFA	Yes	Customer Support	No
OPPE	Yes	Directive and Training	Yes
Civil Rights (OASCR)	Yes	Financial Reporting	Yes
OBPA	Yes	IPAC	Yes
Communications (OC)	No	Master Data Mgmt.	Yes
OCFO	Yes	Processing Services	Yes
OCIO	Yes	Systems Security	Yes

Agenda

Time	Speaker	Topic
2 minutes	BI Team Representative	BI Reports
2 Minutes	Security Team Representative	Security Issues
5 minutes	FMS Staff/Agencies	Open Discussion

Minutes

1. BI Team –

Nothing to report. No questions.

2. Security –

Nothing to report. No questions.

3. Open Discussion –

- a. Reminder – FMMI Production System Maintenance scheduled to begin at 6:00 a.m. Saturday, November 9, 2019, through 12:00 noon, Sunday, November 10, 2019.
 - b. FPAC – Asked if the Funds Reservation mass upload would be transported to FMMI this coming weekend? QAB provided a response via email, “the FR has been in production since 10.18.19.”
 - c. FS – Requested a status on the 11/21 Payroll Accruals in the event of a government shutdown. The agencies will be notified asap once a determination has been reached.
 - d. FSA – Who is the owner of CPAIS and how do we get issues corrected for accounting codes not being recognized in Shell Assets and Work in Progress (WIP)? A ticket is submitted and assigned to ARB. ARB is working with the Programmer until a resolution is met.
 - i. WCF – has submitted tickets for the same issue.
- O&M Recaps are posted to the FMS website.

Action Items

Description	Responsible Person	Due Date	Notes
None	N/A	N/A	N/A

Note: Next meeting, Thursday, November 14, 2019 at 9:00 a.m. CT. (New Orleans participants meeting held in 101 Conference room.)

For inquiries, please contact the [FMSC Help Desk](#).