Meeting Date: May 20, 2021, 9:00 a.m. CT

To Participate: Click Join Microsoft Teams Meeting from meeting invitation

Purpose: To discuss O&M Related Activity

Desired Outcome: To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.

Attendance: Recorded through MS Teams Attendance report

### Agenda

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### FMS Notifications

1. DTB continues to plan for the 2021, FMS Financial Management Training (FMT) virtual conference. Updates will be provided as they become available.
2. The Expired Funds Table will be open May 26-28, 2021. Please promptly clear all expired fund errors.
3. The FMS subscription topics have been updated listing all FMS major systems. Follow the prompts on the [FMS Subscriber page](https://nfc.usda.gov/FSS/ClientServices/FMS/index.php) to update your subscription preferences.
   - a. Access the [FMS Homepage](https://nfc.usda.gov/FSS/ClientServices/FMS/index.php)
   - b. Click Subscribe in the upper right of the page.
   - c. Select Email from the Subscription Type dropdown list.
   - d. Type your email address.
   - e. Click Submit. Your Quick Subscribe page is displayed with the list of Subscription Topics.
   - f. Expand the Topics.
   - g. Click the checkboxes to subscribe to topics.
   - h. Click Submit. Your preferences are saved.
   **Note:** After your preferences have been submitted, a new page is displayed showing subscription options for other Government entities. This page is not necessary to complete your FMS subscriptions and can be closed.

### FMS Branch Notifications –

1. TOMB will be conducting the scheduled FMS FMMI Systems Maintenance beginning at 6:00 a.m. CT Saturday, May 22nd, through 12:00 noon CT Sunday, May 23, 2021. At which time all FMMI, CPAIS RR/PP, FSDW, ACRWS, RITA and MINC will be temporarily unavailable. Notification will be sent of any changes.

### Agency Representative(s) – No Questions/Comments.

O&M Recaps are posted to the FMS website.
Note: Next meeting, Thursday, May 27, 2021, at 9:00 a.m. CT.

For inquiries, contact the Financial Management Services Help Desk.