Meeting Date: June 17, 2021, 9:00 a.m. CT

To Participate: Click Join Microsoft Teams Meeting from meeting invitation

Purpose: To discuss O&M Related Activity

Desired Outcome: To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.

Attendance: Recorded through MS Teams Attendance report

### Agenda

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### FMS Notifications

1. The Expired Funds Table will be open June 28-30, 2021. Please promptly clear all expired fund errors.

2. FMS will host a virtual Financial Training Forum (FTF) on August 17-19, 2021. Registration is expected to open next week. CPE credits can be awarded.
   - Six Offered Topics
     i. Ad Hoc Reporting
     ii. HANA/BI
     iii. Sales Order/Reimbursable Agreement
     iv. Financial Statements
     v. BSF
     vi. IPAC

### FMS Branch Notifications –

1. TOMB – FMS will be conducting an extended outage two weekends this month.
   a. FMMI Production Systems, as well as FSDW, will be temporarily unavailable for Support Pack updates beginning 6:00 a.m. CT Friday, June 18, 2021 through 6:00 a.m. CT Monday, June 21, 2021.
      i. Lisa Smith – Requested a reminder notification be sent alerting agencies of the impact the outage will have on all specified systems. Gerald agreed that will occur shortly after the meeting as ended.
   b. Saturday, June 26, 2021, beginning at 6:00 a.m. CT through 6:00 p.m. CT all FMMI Production Systems, including CPAIS Real and Personal Property, FSDW, ACRWS, RITA and MINC will be temporarily unavailable for its regularly scheduled maintenance (monthly OS patching). Reminder FMS notifications will be sent out to Agencies’ prior to the maintenance occurrences.
      i. WCF – Will this downtime impact FY Quarter? No. The scheduled is only on Saturday, so agencies can complete transaction process on Sunday.

### Agency Representative(s) – No questions or comments.
O&M Recaps are posted to the FMS website.

**Note:** Next meeting, Thursday, June 24, 2021, at 9:00 a.m. CT.

For inquiries, contact the [Financial Management Services Help Desk](#).