



Financial Management Services (FMS) Operations and Maintenance Meeting Recap

Meeting Date:	July 22, 2021, 9:00 a.m. CT
To Participate:	Click <i>Join Microsoft Teams Meeting</i> from meeting invitation
Purpose:	To discuss O&M Related Activity
Desired Outcome:	To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.
Attendance:	Recorded through MS Teams Attendance report

Agenda

Speaker	Topic
FMS Representative(s)	FMS Notification/Updates
FMS Branch(s)	Notification/Updates
Agency(s)	Notification/Updates

FMS Notifications

1. The FMS virtual Financial Training Forum (FTF) is on schedule for August 17-19, 2021. Please complete your registration before the closing date of August 2, 2021.
 - a. FPAC – Claire Lindsey asked if FTF material will be available following the completion of the conference? Yes.
2. FMS Fiscal Yearend 2021 Kick off meetings has started and if you would like to be invited send your email request to OCFO-FMS-CSD-DIRECTIVES@usda.gov.
3. Production System Operations Branch (PSOP) – The payroll accrual scheduled is now posted to the FMS website.

FMS Branch Notifications –

1. TOMB – Will conduct the system maintenance on Saturday, July 24th at 6:00 a.m. CT through Sunday, July 25th 6:00 a.m. CT. FMS sent a notification bulletin listing all FMMI systems unavailability during this time.
 - a. OGC – Sharon Proctor asked if there will be any negative interference when completing the SHC Mass Upload roll-over process during the system maintenance weekend? No. The system should function properly if the agency complete its roll-over process prior to the system downtime.
2. TARD – Lisa Smith informed agencies of the FMMI System issues that affected how documents tie using the commitment string and its impact to DATA Act Reporting. There was no question from the audience.

Agency Representative(s) – No questions or comments.

O&M Recaps are posted to the FMS website.

Note: This MS Teams meeting was recorded.
Next meeting, Thursday, July 29, 2021, at 9:00 a.m. CT.

For inquiries, contact the [Financial Management Services Help Desk](#).