



Financial Management Services (FMS) Operations and Maintenance Meeting Recap

Meeting Date:	December 30, 2021, 9:00 a.m. CT
To Participate:	Click <i>Join Microsoft Teams Meeting</i> from meeting invitation
Purpose:	To discuss O&M Related Activity
Desired Outcome:	To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.
Attendance:	Recorded through MS Teams Attendance report

Agenda

Speaker	Topic
CSD/DTB Representative(s)	FMS Notification/Updates
FMS Branches Technical Operations Maintenance Branch Processing Services Branch	Notification/Updates System Maintenance Relocation Income Tax Allowance (RITA)
Agency(s)	Concerns/Questions

FMS Notifications

Customer Services Division/Directives and Training Branch – Thank you to agencies for an awesome year.

FMS Branch Notifications

1. TOMB – The January 29, 2022, Systems Maintenance will be moved to January 22, 2022, because of potential impact to month-and quarter-end processing. FMS is cognizant of it being a payroll processing weekend, provisions have already been put in place to avoid negative impacts. FMS will send a detailed notification to agencies prior the upcoming January System maintenance changes.
2. PSB – A final notice was sent out on December 14th to employees and former employees to submit their outstanding 2017-2020 RITA claim(s) to the agency no later than January 6, 2022. If claim(s) are not received by the submission date, agencies should establish bills for the Withholding Tax Allowance (WTA) that was paid to the relocating employees in a specific calendar year. If you have questions reach out to Perri Johnson at perri.johnson@usda.gov or Paul Dimaio at paul.dimaio@usda.gov.

Agency Representative(s)

1. OCIO/CEC – Reported FMMI slowness when running Ad-Hoc reports.
 - o TARD – A Defect Code went into production Tuesday, December 28th, and all UAT testing was completed on December 29th. FMMI is now refreshed and there should be no more delays when running reports.

O&M Recaps are posted to the FMS website.

Note: Next meeting, Thursday, January 6, 2022, at 9:00 a.m. CT.

For inquiries, contact the [Financial Management Services Help Desk](#).