



Financial Management Services (FMS) Operations and Maintenance Meeting Recap

Meeting Date:	January 6, 2022, 9:00 a.m. CT
To Participate:	Click <i>Join Microsoft Teams Meeting</i> from meeting invitation
Purpose:	To discuss O&M Related Activity
Desired Outcome:	To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.
Attendance:	Recorded through MS Teams Attendance report

Agenda

Speaker	Topic
CSD/DTB Representative(s)	FMS Notification/Updates
FMS Branches Technical Operations Maintenance Branch Processing Services Branch	Notification/Updates System Maintenance Relocation Income Tax Allowance (RITA)
Agency(s)	Concerns/Questions

FMS Notifications

Customer Services Division/Directives and Training Branch – Happy New Year!

FMS Branch Notifications

1. TOMB – The January 29, 2022, Systems Maintenance will be moved to January 22, 2022, because of potential impact to month-and quarter-end processing. FMS is cognizant of it being a payroll processing weekend, provisions have already been put in place to avoid negative impacts. FMS will send a detailed notification to agencies prior the upcoming January System maintenance changes.
 - a. FMS FMMI Production Systems (ECC) will be temporarily unavailable for scheduled maintenance (SUSE/HANA Upgrades) beginning at 8:00 a.m. CT thru 5:00 p.m. CT Saturday, January 8, 2022.
 - b. TARD – When operating system updates happen is there post testing preformed to avoid negative impact to BI (e.g., commitment string issue? Yes, every time we conduct system maintenance, we do post testing. TARD encouraged agencies after the refresh is completed to thoroughly review their DATA Act reports and report any anomalies asap.
 - c. OCIO/CEC – Will the speed of running Ad Hoc reports in FMMI be impacted by the weekend maintenance updates. No, it should not. If response time occur submit a ticket.
 - d. FPAC-BC – Submitted a ticket for a specific BI issue - is there a default fix? Basis Team will forward ticket number to Report Design and Development Team for follow-up.
2. PSB – Today, January 6, 2022 is the cutoff for employees and former employees to submit their outstanding 2017-2020 RITA claim(s) to the agency. If claim(s) are not received by the submission date, agencies should establish bills for the Withholding Tax Allowance (WTA) that was paid to the relocating employees in a specific calendar year. If you have questions reach out to Perri Johnson at perri.johnson@usda.gov or Paul Dimaio at paul.dimaio@usda.gov.

Agency Representative(s)

1. OCE – Requested information on specific ticket? CSD/SRS is looking at it now and will get by to OCE. O&M Recaps are posted to the FMS website.

Note: Next meeting, Thursday, January 13, 2022, at 9:00 a.m. CT.

For inquiries, contact the [Financial Management Services Help Desk](#).