



## Financial Management Services (FMS) Operations and Maintenance Meeting Recap

<b>Meeting Date:</b>	January 20, 2022, 9:00 a.m. CT
<b>To Participate:</b>	Click <b>Join Microsoft Teams Meeting</b> from meeting invitation
<b>Purpose:</b>	To discuss O&M Related Activity
<b>Desired Outcome:</b>	To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.
<b>Attendance:</b>	Recorded through MS Teams Attendance report

### Agenda

Speaker	Topic
CSD/DTB Representative(s)	FMS Notification/Updates
FMS Branches Technical Operations Maintenance Branch	Notification/Update System Maintenance
Agency(s)	Concerns/Questions

#### FMS Notifications

Customer Services Division/Directives and Training Branch

#### FMS Branch Notifications

1. TOMB – The planned FMS Systems Maintenance is scheduled for January 22, 2022. All FMMI systems will be temporarily unavailable during this time. FMS sent a detailed notification to agencies that read as follows:

“All FMS Production Systems, including FMMI, CPAIS Real and Personal Property, FSDW, ACRWS, RITA and MINC, will be temporarily unavailable for regularly scheduled maintenance (monthly OS patching) beginning at 6:00 a.m. CT Saturday, January 22nd through 6:00 a.m. CT on Sunday, January 23rd, 2022.”

#### Agency Representative(s)

1. TARD – An issue was brought up about problems with the Q & A Environment
  - a. Users are getting a certificate error message. Per the Basis team, this is a known issue. Users should be able to accept the certificate and then continue to work as usual. If this does not work, please submit a Service Now ticket.
  - b. After the certificate is accepted, reports will not run. A ticket was submitted. The Basis Team will work on the ticket and respond as needed.
2. OFCO – a question was asked by WCF regarding the impact of system maintenance on the Data Act File A. There is no impact, File A was loaded on 1/19 and is available
3. FS reported that they were not able to access QA yesterday, 1/19/22. Per the Basis Team, QA was taken down for OS patching briefly yesterday but is now available.

O&M Recaps are posted to the FMS website.

#### Action Items

Description	Responsible Person	Due Date	Notes
None	-	-	-

**Note:** Next meeting, Thursday, January 27, 2022 at 9:00 a.m. CT.  
For inquiries, contact the [Financial Management Services Help Desk](#).