Meeting Date: August 25, 2022, 9:00 a.m. CT

Purpose: To discuss O&M Related Activity

Desired Outcome: To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.

Attendance: Recorded through MS Teams Attendance report

### Agenda

<table>
<thead>
<tr>
<th>Speaker</th>
<th>Topic</th>
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<tbody>
<tr>
<td>Customer Services Division/Directives &amp; Training Branch – Rae Ann Martino</td>
<td>Update – 2022 Budget Object Classification (BOC) Training</td>
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<tr>
<td>Agency(s)</td>
<td>No updated comments/questions</td>
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</tbody>
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### FMS Notifications

1. CSD/DTB Representative(s) – Update – there are 5 BOC classes scheduled and all are full. We will be posting the training materials online. DTB is planning future sessions. If you would like an agency specific class, contact DTB.
   a. PMDB – Will there be FAQs published or will everything be incorporated into the training? Yes, there will be a FAQs document as well as an USDA BOC OMB A-11 crosswalk and an updated BOC manual.

### FMS Branch Notifications

1. FRB – The FY22 Yearend meeting is today, August 25, 2022, beginning at 10:00 a.m. CT. FY22 meeting material were sent out yesterday 24, 2022. If you are forwarding the meeting invite, please include the updated meeting material as well.

2. TOMB – FMS FMMI Production Systems maintenance (monthly OS patching), is planned for August 27th and 28th beginning at 6:00 a.m. Saturday, ending 6:00 a.m. Sunday. A detailed notification will be sent out prior to this event. TOMB has prepared the system maintenance Production schedule of upcoming system outages, which will be posted to the FMS Calendar.

3. PMDB – update the deadline date to complete all Shorthand Code Rollover Processing, SHC Utility Program and Mass Upload process is September 16, 2022. Agencies can contact Bob Gargoni at robert.gargoni@usda.gov or Jason Lala at jason.lala@usda.gov with questions.

### Agency Representative(s)

O&M Recaps are posted to the FMS website.

**Note:** Next meeting, Thursday, September 1, 2022, at 9:00 a.m. CT.

For inquiries, contact the [Financial Management Services Help Desk](mailto:FinancialManagementServicesHelpDesk@usda.gov).