Meeting Date: October 6, 2022, 9:00 a.m. CT

Purpose: To discuss O&M Related Activity

Desired Outcome: To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.

Attendance: Recorded through MS Teams Attendance report

### Agenda

<table>
<thead>
<tr>
<th>Speaker</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Customer Services Division/Directives &amp; Training Branch – Darrell Kennedy/Rae Ann Martino</td>
<td>Reminder from CSD/DTB</td>
</tr>
<tr>
<td>Financial Reporting Branch – Technical Operational Maintenance Branch – Gerald Spears</td>
<td>FY22 Yearend Meeting</td>
</tr>
<tr>
<td>BI and Basis Team – Rachel Williams</td>
<td>Upgrade BOBJ 4.2 to BOBJ 4.3</td>
</tr>
</tbody>
</table>

### FMS Notifications

1. CSD/DTB Representative(s) – If agencies have Expired Fund issues related to travel, please submit a ServiceNow ticket. CSB support team will be provide their assistance.

### FMS Branch Notifications

1. FRB – FRB – The FY22 Yearend meeting is today, October 6, 2022, beginning at 10:00 a.m. CT.
2. TOMB – At this time, due to yearend processing there is no scheduled systems maintenance during the month of October.
3. BI and Basis Team – FMS will be begin upgrading from BOBJ 4.2 to BOBJ 4.3 in the first quarter of FY2023, after yearend processing. The FMMI BI team will present a series of 10, 1-hour training sessions “What can you do in BOBJ 4.3”. The training sessions will begin October 19, 2022, every Wednesday, at 10:00 a.m. – 11:00 a.m. CT. An invite will be sent to those who participated in the Report Forum in August 2022. If you did not participate in the Report Forum please send your name and email address to Rachel Williams at rachel.williams@usda.gov.

### Agency Representative(s)

1. REE-NIFA - Does anyone know when the report PPC 19 will post? Reference to the Yearend Guidance and Dates with Timeline PPC 19 will post October 16, 2022.
2. Forest Service (Lindsey Deshazer) – When will PP 20 run? No payroll accruals will run in October, schedule will be available after FY22 processing is completed.

O&M Recaps are posted to the FMS website.

**Note:** Next meeting, Thursday, October 13, 2022, at 9:00 a.m. CT.

For inquiries, contact the Financial Management Services Help Desk.