



**Financial Management Services (FMS)  
Operations and Maintenance Meeting Recap**

<b>Meeting Date:</b>	November 17, 2022, 9:00 a.m. CT
<b>Purpose:</b>	To discuss O&M Related Activity
<b>Desired Outcome:</b>	To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.
<b>Attendance:</b>	Recorded through MS Teams Attendance report

**Agenda**

<b>Speaker</b>	<b>Topic</b>
Customer Services Division/Directives & Training Branch – Darrell Kennedy	Reminder from CSD/DTB
Technical Operational Maintenance Branch – Gerald Spears	FMMI System Maintenance
Production System Operations Branch	Scheduled Payroll Accrual
Agency(s)	Comments/Questions

**FMS Notifications**

1. CSD/DTB Representative(s) – Nothing to report. No questions.

**FMS Branch Notifications**

1. TOMB – FMS FMMI Production Systems, CPAIS Real and Personal Property, FSDW, ACRWS, RITA, and MINC maintenance (Firewall upgrades) was not completed. The conclusion of the (Firewall upgrade) will be added to the planned (OS patching) maintenance schedule for 6:00 a.m. CT Saturday, November 19, 2022, through 6:00 a.m. CT Sunday, November 20, 2022.
2. PSOB – The FMMI Payroll Accrual production processing will take place within the week of **November 21st – 25th** and will be **80%** of Pay Period ‘22’. In the coming week the remaining payroll accrual schedule will be posted to the FMS website.

**Agency Representative(s) –**

1. RD (Danielle Buehne) – Will FMS host another Financial Training Forum this fiscal year? CSD is planning to host training next year. If approved, we will have an in-person Financial Management Training (FMT) in Washington, DC. If not, we will have an online Financial Training Forum. There is a possibility that we will host both events. Contact [DTB](#) if you have requests for specific classes.

O&M Recaps are posted to the FMS website.

**Note:** Next meeting, Thursday, December 1, 2022, at 9:00 a.m. CT.

For inquiries, contact the [Financial Management Services Help Desk](#).