



**Financial Management Services (FMS)  
Operations and Maintenance Meeting Recap**

<b>Meeting Date:</b>	December 1, 2022, 9:00 a.m. CT
<b>Purpose:</b>	To discuss O&M Related Activity
<b>Desired Outcome:</b>	To provide two-way communication between the FMS teams and the Agencies using FMFI to operate their business processes and accomplish their mission.
<b>Attendance:</b>	Recorded through MS Teams Attendance report

**Agenda**

<b>Speaker</b>	<b>Topic</b>
Customer Services Division/Directives & Training Branch – Darrell Kennedy	Expired Funds Table Processing
Technical Operational Maintenance Branch – Gerald Spears	FMFI System Maintenance BOBJ 4.3 Upgrade Implementation
Agency(s)	Comments/Questions

**FMS Notifications**

CSD/DTB Representative(s) – The Expired Funds table for Travel processing closed November 30, 2022. If you have transactions that were not processed in a timely manner, submit a SN ticket immediately. CSD Director (Darrell Kennedy) – reiterated to the agencies the importance of completing all Expired Funds processing timely.

**FMS Branch Notifications**

TOMB –

- a. FMS FMFI Production Systems, CPAIS Real and Personal Property, FSDW, ACRWS, RITA, and MINC maintenance (OS patching) is scheduled for 6:00 a.m. CT Saturday, November 19, 2022, through 6:00 a.m. CT Sunday, November 20, 2022.
- b. Gerald Spears advised the system maintenance down time in December would change due to the implementation of the BOBJ 4.3 upgrade.
- c. Rachel Williams agreed the BOBJ 4.3 upgrade is planned to begin at COB Thursday, December 15th, and the system maintenance should conclude 3:00 p.m. CT Sunday, December 18, 2022.

**Agency Representative(s)** – No comments or questions.

O&M Recaps are posted to the FMS website.

**Note:** Next meeting, Thursday, December 8, 2022, at 9:00 a.m. CT.

For inquiries, contact the [Financial Management Services Help Desk](#).