Meeting Date: December 1, 2022, 9:00 a.m. CT

Purpose: To discuss O&M Related Activity

Desired Outcome: To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.

Attendance: Recorded through MS Teams Attendance report

<table>
<thead>
<tr>
<th>Speaker</th>
<th>Topic</th>
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<tbody>
<tr>
<td>Customer Services Division/Directives &amp; Training Branch – Darrell Kennedy</td>
<td>Expired Funds Table Processing</td>
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<tr>
<td>Technical Operational Maintenance Branch – Gerald Spears</td>
<td>FMMI System Maintenance BOBJ 4.3 Upgrade Implementation</td>
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<tr>
<td>Agency(s)</td>
<td>Comments/Questions</td>
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</table>

**FMS Notifications**

CSD/DTB Representative(s) – The Expired Funds table for Travel processing closed November 30, 2022. If you have transactions that were not processed in a timely manner, submit a SN ticket immediately. CSD Director (Darrell Kennedy) – reiterated to the agencies the importance of completing all Expired Funds processing timely.

**FMS Branch Notifications**

TOMB –

a. FMS FMMI Production Systems, CPAIS Real and Personal Property, FSDW, ACRWS, RITA, and MINC maintenance (OS patching) is scheduled for 6:00 a.m. CT Saturday, November 19, 2022, through 6:00 a.m. CT Sunday, November 20, 2022.

b. Gerald Spears advised the system maintenance down time in December would change due to the implementation of the BOBJ 4.3 upgrade.

c. Rachel Williams agreed the BOBJ 4.3 upgrade is planned to begin at COB Thursday, December 15th, and the system maintenance should conclude 3:00 p.m. CT Sunday, December 18, 2022.

**Agency Representative(s)** – No comments or questions.

O&M Recaps are posted to the FMS website.

**Note**: Next meeting, Thursday, December 8, 2022, at 9:00 a.m. CT.

For inquiries, contact the Financial Management Services Help Desk.