**Meeting Date:** August 31, 2023, 9:00 a.m. CT

**To discuss O&M Related Activity**

**Desired Outcome:** To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.

**Attendance:** Recorded through MS Teams Attendance report

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### Agenda

<table>
<thead>
<tr>
<th>Speaker</th>
<th>Topic</th>
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</thead>
<tbody>
<tr>
<td>Customer Services Division/Directives &amp; Training Branch – Rae Ann Martino</td>
<td>No notifications/updates</td>
</tr>
<tr>
<td>Technical Operations Maintenance Branch – Gerald Spear</td>
<td>System Maintenance Details – Late Sept</td>
</tr>
<tr>
<td>Financial Report Division –</td>
<td>FMS FYE 2023 Meeting</td>
</tr>
<tr>
<td>Master Data Management Branch – Robert (Bob) Gargoni</td>
<td>Shorthand Code Update</td>
</tr>
</tbody>
</table>

**Agency(s)** Comments/Questions

**CSD Notifications** – No notifications or updates.

**FMS Branch Notifications**

1. TOMB – The next FMS Production systems maintenance (OS Patching) will be scheduled in late September.
2. FMS FYE 2023 meeting is now scheduled weekly beginning at 10:00 a.m. CT September 7, 2023. Please check your calendar because some meetings are scheduled in the afternoon.
3. MDMB – There are several agencies who still have not confirmed their approval for SHC processing. Agencies should contact Bob Gargoni at robert.gargoni@usda.gov or Jason Lala at jason.lala@usda.gov to confirm this process. Remember September 15, 2023, is the drop-dead for GESD to complete the webTA and SmartPay rollover processing.

**Agency Representative(s)** – No comments/questions.

*Happy Labor Day!*

O&M Recaps are posted to the FMS website.

Note: Next meeting, Thursday, September 7, 2023, at 9:00 a.m. CT.

For inquiries, contact the [Financial Management Services Help Desk](mailto:).