



Financial Management Services (FMS) Operations and Maintenance Meeting Recap

Meeting Date:	March 7, 2024, 9:00 a.m. CT
Purpose:	To discuss O&M Related Activity
Desired Outcome:	To provide two-way communication between the FMS teams and the Agencies using FMFI to operate their business processes and accomplish their mission.
Attendance:	Recorded through MS Teams Attendance report

Agenda

Speaker	Topic
Customer Services Division/Directives & Training Branch – Kourtney Peters	Update: FIET Project
Technical Operations Maintenance Branch – Lee McMullan	Update: FMFI System Maintenance – March
Agency(s)	Comments/Questions

CSD Updates – FIET Project

- FMFI Code Brown Out period: July 2023 – May 2024
- FMFI Code Black Out period: June 2024 – January 2025
- Interface Testing for the FIET Project bulletin (3/7/2024)
- FIET Newsletter: The Monthly Momentum (3/11/2024)
- Friends of FIET: Monthly Meeting with Change Champions/Super Users (3/19/2024)

FMS Branch Notifications –

Technical Operations Maintenance Branch (TOMB) – FMFI System Maintenance

- FMS Production Maintenance (FMFI, ACRWS, RITA, CPAIS, MINC and FSDW) OS Patching Production 6:00 a.m. CT Saturday to 12:00 Noon Sunday. A notification will be sent out prior to this action.

Master Data Management Branch (MDMB) –

- Bob Gargoni – An email was sent out to agencies on January 17, 2024, about the Clean-up Shorthand Code Table for “[Fiscal Year 24 to 25 SHC Rollover Process](#).” All 32 agencies are asked to review their shorthand codes going back five years FY19, 20, 21, 22, 23 and submit a SRQ ticket through ServiceNow. If you have questions, please contact Bob Gargoni at robert.gargoni@usda.gov or Jason Lala at jason.lala@usda.gov or Joshua Careno at joshua.careno@usda.gov.
 - OIG – Toris O’Neal – Agencies codes need to be deactivated and deleted, correct? Yes.

Agency Representative(s) – TFAA-FAS - Earnest Smith How long does it take for the FMFI Payroll input file to process once posted? We updated payroll transaction to FMFI on Saturday as soon as the file is received from NFC. It only differs if there is some kind of system maintenance caused that pushes it to Sunday. In those cases, we will inform everyone.

O&M Recaps are posted to the [FMS website](#).

All the latest FIET Project information can be found on the [FIET webpage](#).

Note: Next meeting, Thursday, March 14, 2024, at 9:00 a.m. CT.