Financial Management Services (FMS)
Operations and Maintenance Meeting Recap

Meeting Date:	March 28, 2024, 9:00 a.m. CT
Purpose:	To discuss O&M Related Activity
Desired Outcome:	To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.
Attendance:	Recorded through MS Teams Attendance report

Agenda

Speaker	Topic
Customer Services Division/Directives & Training Branch – Kourtney Peters	Update: FIET Project
Technical Operations Maintenance Branch – Gerald Spears	Update: FMMI System Maintenance – March
Production System Operations Branch – Connie Braggs	FMMI Payroll Input File Update – PP05
Agency(s)	Comments/Questions

CSD Updates – FIET Project
- Upcoming in April: *The Monthly Momentum* newsletter, and a FIET survey.
- FMMI Code Brown Out period: July 2023 – May 2024
- FMMI Code Black Out period: June 2024 – January 2025

FMS Branch Notifications
Technical Operations Maintenance Branch (TOMB) – FMMI system maintenance activity completed on March 24, 2024, without incident.
- Disaster Recovery (DR) drill is scheduled for April 20, 2024.
- Production System Maintenance is scheduled for April 27, 2024.
FMS will send a notification prior to these efforts.

Production System Operations Branch – Due to EFT/Paper check Date, PP05 will not be updated into FMMI on Saturday, March 30, 2024, as scheduled. PP05 Payroll will be updated into FMMI on Monday, April 1, 2024.

Agency Representative(s) – No comments/questions.

O&M Recaps are posted to the [FMS website](#).
All the latest information can be found on the [FIET webpage](#).

Note: Next meeting, Thursday, April 4, 2024, at 9:00 a.m. CT.