Meeting Date: April 25, 2024, 9:00 a.m. CT

Purpose: To discuss O&M Related Activity

Desired Outcome: To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.

Attendance: Recorded through MS Teams Attendance report

### Agenda

<table>
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<th>Speaker</th>
<th>Topic</th>
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<tr>
<td>Customer Services Division/Directives &amp; Training Branch – Kourtney Peters</td>
<td>Update: FIET Project</td>
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<td>Agency(s)</td>
<td>Comments/Questions</td>
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### CSD Updates – FIET Project
- The next edition of FIET’s newsletter, The Monthly Momentum, will go out the second week of May.
- FMMI Code Brown Out period: July 2023 – May 2024
- FMMI Code Black Out period: June 2024 – January 2025

### FMS Branch Notifications – Technical Operations Maintenance Branch (TOMB)
- Disaster Recovery Drill completed April 20, 2024, as expected and we are confident that in an emergency situation our systems will function properly.
- FMMI system maintenance activity for regularly (OS Patching) will begin 6:00 a.m. CT Saturday, April 27, 2024, through 6:00 a.m. CT Sunday, April 28, 2024. All FMS Production systems will be unavailable, including FMMI, CPAIS Real and Personal Property, FSDW, ACRWS, RITA MINC.

### Agency Representative(s) – Comments/Questions.

O&M Recaps are posted to the FMS website. All the latest information can be found on the FIET webpage.

**Note:** Next meeting, Thursday, May 2, 2024, at 9:00 a.m. CT.