

## BUDGETARY AND PROPRIETARY REPORTING

Period End	Period	Reporting Window <i>Times are EST</i>
November 30, 2017	November	December 6, 2017, 8 a.m. December 18, 2017, 2 p.m.
December 31, 2017	1st Quarter (Oct-Dec)	January 5, 2018, 8 a.m. January 18, 2018, 2 p.m.
January 31, 2018	January	February 6, 2018, 8 a.m. February 16, 2018, 2 p.m.
February 28, 2018	February	March 6, 2018, 8 a.m. March 16, 2018, 2 p.m.
March 31, 2018	2nd Quarter (Jan-Mar)	April 5, 2018, 8 a.m. April 18, 2018, 2 p.m.
April 30, 2018	April	May 4, 2018, 8 a.m. May 17, 2018, 2 p.m.
May 31, 2018	May	June 6, 2018, 8 a.m. June 18, 2018, 2 p.m.
June 30, 2018	3rd Quarter (Apr-June)	July 6, 2018, 8 a.m. July 18, 2018, 5 p.m.
July 31, 2018	July	August 6, 2018, 8 a.m. August 16, 2018, 5 p.m.
August 31, 2018	August	September 7, 2018, 8 a.m. September 18, 2018, 5 p.m.
September 30, 2018	4th Quarter (July-Sept)	October 4, 2018, 8 a.m. October 18, 2018, 5 p.m. <sup>1</sup>
	5th Quarter (Closing Package)	November 14, 2018, 2 p.m.

## INTRAGOVERNMENTAL REPORTING

Period End	Period	Extension Request Deadline	Bulk File Submission Due Dates	Material Difference Reporting Window
December 31, 2017	1st Quarter (Oct-Dec)	January 19, 2018 5 p.m.	January 22, 2018 5 p.m.	January 23, 2018, 8 a.m. January 30, 2018, 5 p.m.
March 31, 2018	2nd Quarter (Jan-Mar)	April 18, 2018 5 p.m.	April 19, 2018 5 p.m.	April 20, 2018, 8 a.m. April 27, 2018, 5 p.m.
June 30, 2018	3rd Quarter (Apr-June)	July 19, 2018 5 p.m.	July 20, 2018 5 p.m.	July 23, 2018, 8 a.m. July 30, 2018, 5 p.m.
September 30, 2018	4th Quarter (July-Sept)	N/A	October 24, 2018 5 p.m.	N/A
	5th Quarter (Closing Package)	N/A		TBD

<sup>1</sup> Agencies must certify Expenditure TAS NLT October 18, 2018, 5 p.m. EST.

- 1) The FY 2018 reporting window schedule is based on OMB Circular No. A-11, Section 130.2(e).
- 2) The Bureau of the Fiscal Service will require all TAS to be reported in each reporting window, including double zeroes.
- 3) Certified agency bulk files submitted during the reporting window will be used to derive the quarterly intragovernmental reporting data. NOTE: Only certified data is used for Intragovernmental Reporting.
- 4) Agencies must certify Expenditure TAS NLT October 18, 2018, 5 p.m. EST. OMB will import submissions as of this date into the PY column of the Budget Schedule P. Agencies may revise this data later in the window but must coordinate changes with their budget offices to ensure agreement between GTAS submissions and the Budget.
- 5) The times included on the reporting window schedule represent when the bulk file flag will be turned on/off. The system will always be available for reports and analytics.
- 6) Fiscal Service will extract certified TAS balances October 24, 2018 after 5 p.m. EST for use in Quarter 4 Intragovernmental Material Difference/Scorecard Reporting.
- 7) Fiscal Service will require Material Difference Explanations via GTAS for the final GTAS Submission; therefore, the differences that are required to be explained per I TFM 2-4700, Sections 4705.65 through 4705.70e will be done via GTAS during the Material Difference Reporting Window. The differences and required explanations will be based upon the final certified data present in the system on November 14, 2018.