USDA Child Care Subsidy Administration Program (CCS)
United States Department of Agriculture

National Park Service (NPS) Child Care Subsidy (CCS) Program
Certification of Higher Education

The National Park Service (NPS) requires that the Spouse/Partner of the qualifying NPS Employee be attending school in order to qualify for benefits under the NPS CCS Program. For Employees whose Spouse/Partner is a student, this form must be completed and returned to the USDA in order to determine your eligibility to receive benefits under the NPS CCS Program.

This form must be completed and returned to the USDA in addition to the student's school schedule and/or enrollment information

Student's Name: _____

School Name: _____

Graduate: _____ Undergraduate: _____

Start Date: _____

Semester End Date: _____

Student's expected enrollment: _____Spring _____Summer _____ Fall _____ Winter

Expected Graduation Date: _____

Child Care needed: _____Part Time _____Full Time

I will notify the USDA in writing to report change in my Spouse/Partner's attendance and will provide supporting documentation as applicable.

I understand that each time my Spouse/Partner receives an updated school schedule and/or enrollment information, that I must provide a copy of the document to the USDA in order to validate my continued eligibility in the NPS CCS Program.

I further understand that my NPS Child Care Subsidy benefit will be discontinued making me financially responsible for all child care costs if my Spouse/Partner does not maintain their enrollment as stated above.

_____ _____
Spouse/Partner's Signature ***Date***

_____
Printed Name of NPS Employee

_____ _____
Signature of Qualifying NPS Employee/ Last 4 of SSN ***Date***

Submit to the USDA
Email: npschildcare@gsa.gov
Phone: (866) 508-0371 | Fax: (816) 823-5432
2300 Main St – 2SE, KCMO 64108