**USDA Child Care Subsidy Administration Program (CCS)**
United States Department of Agriculture

## U.S. Customs and Border Protection (CBP) Child Care Subsidy Program (CCSP)
## Certification of Self Employment

The U.S. Customs and Border Protection (CBP) requires that the Spouse/Partner of the qualifying CBP Employee be employed or attending school in order to qualify for benefits under the CBP CCS Program. As a self-employed individual, the Certification Statement must be completed and signed by the CBP Employee and Spouse/Partner in order to qualify for a CBP CCS.

**Certification Statement**

I certify that _____is currently working:
***Printed name of Spouse/Partner***

A) _____hours/week @ $_____ dollars per hour, or

B) _____hours/week with a weekly income of $ _____, or

C) _____hours/week with a monthly income of $_____, or

D) _____hours/week working ____jobs/week with an income per job of $_____, or

E) _____hours per week with an annual income of $_____

therefore; we are requesting the CBP CCS Benefit for the following type of child care for our/my

child/children each week: _____Part Time _____Full Time

I will notify the USDA Subsidy Administration Section in writing to report change of employment should my Spouse/Partner's schedule change and/or employment changes and will provide a copy of the proper documentation to support this change to the USDA in order to continue to participate in the CBP CCS.

I understand that my CBP CCS will be discontinued making me financially responsible for all child care costs if my Spouse/Partner does not work or attend school as required by the CBP CCS Program guidelines.

_____ _____
***Signature of Spouse/Partner*** ***Date***

_____
***Printed Name of CBP Employee***

_____ _____
***Signature of Qualifying CBP Employee / Last 4 of SSN*** ***Date***

Submit to the USDA
Email: cbp.childcare@gsa.gov
Phone: (866) 508-0371 | Fax: (816) 926-3642
2300 Main St – 2SE, KCMO 64108