**Purpose**: These Derivation rules are only associated with reimbursable type activity. Requestor should ensure synchronization between Short Hand Code and WBS elements.

|  |  |
| --- | --- |
| **Requestor Information** | |
| Name |  |
| Date |  |
| Agency |  |
| Phone Number |  |

|  |  |
| --- | --- |
| **Remedy Ticket Details** | |
| Ticket Number |  |
| Action  (check one) | **Add: \_\_\_\_\_\_ Change: \_\_\_\_\_\_ Inactivate: \_\_\_\_\_\_** |

**Additional Information**:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Derivation Value (WBS) Master Data Elements** | | | | | |
| **Derivation Strategy** | **From WBS Element** | **To WBS Element** | **Target Fund** | **Target Functional Area** | **Target Fund Center** | **SHC Validation Required**  **(Y or N)** | **Budget Period Year**  **(year)** | **(DM only)**  **Green book only for all BY prior to 11**  **(Y or N)** |
| USDA |  |  |  |  |  |  |  |  |
| USDA |  |  |  |  |  |  |  |  |
| USDA |  |  |  |  |  |  |  |  |
| USDA |  |  |  |  |  |  |  |  |

**Derivation Strategy:** The Derivation Strategy is a list of steps used for deriving characteristic values. This value should always be USDA.

**From WBS Element:** Thebeginning of the range of WBS elements the user will derive.

**To WBS Element:** The ending of the range of WBS elements the user will derive.

**Target Fund:** The intended Fund the new WBS will be tied to.

**Target Functional Area:** The intended Functional Area the new WBS will be tied to.

**Target Fund Center:** The intended Fund Center the new WBS will be tied to.

**SHC Validation Required**: Indicate whether the SHC must be validated against the WBS indicated.

**Budget Period Year:** In order to determine correct Derivation Rule to follow (listed on next page), enter the Budget Period year this Derivation rule should be used.

**(DM ONLY) Greenbook**: Indicate whether the intended Derivation Rule is prior to Budget Period 11.

|  |  |  |
| --- | --- | --- |
| Derivation Rule | WBS -> Fund, FA, FC (FX - Only BP 85\*-10\*) | This is the main deriver for everything. It also incorporates the DA, OIG and WCF changes that we made at year end. It also includes the **Greenbook entries going forward** starting with BP 11\*\*. It also includes entries for FAS for all budget periods **prior** to 11\*\* |
| Derivation Rule | WBS -> Fund, FA, FC - FX.RA BP 11\* and Forward | This is the deriver just for **FAS going forward** starting with BP 11\*\* (i.e.: 1111; 11xx; etc.) |
| Derivation Rule | WBS -> Fund GB BP 85\*-10\* | This is the deriver for Greenbook only for all budget periods **prior** to 11\*\* |
| Derivation Rule | Derive FC from CC: DA BP85\*-10\* | This is the deriver for the DA cost center-to-funds center for all budget periods **prior** to 11\*\*. This is not needed starting with BP 11\*\* because DA is now one-for-one cost center-to-funds center. |
| Derivation Rule | IPAC Suspense CC to FC | This is specific for the IPAC suspense cost center-to-funds center relationships. You should not have to maintain this. |