

Employee Personal Page (EPP) Time Manager

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Accounting Favorites | Default Schedule | **Pay Period Schedule** | Leave Calculator

Pay Period 15 Schedule created from Default Schedule. Display Options

Pay Period 15, 2006
Status: Owned by Employee Save Reset to Default S

Accounting Code Project Type Work/Leave	Week 1					Week 2		
	Mon 7/24	Tue 7/25	Wed 7/26	Thu 7/27	Fri 7/28	Mon 7/31	Tue 8/1	Wed 8/2
059HAC4B050 REGULAR TIME --01- REGULAR TIME	9.00	9.00	9.00	9.00		9.00	9.00	9.00
Daily Total	9.00	9.00	9.00	9.00		9.00	9.00	9.00
Tour of Duty	9.00	9.00	9.00	9.00		9.00	9.00	9.00

The Time Manager option of the EPP will be implemented August 21, 2006.

The Time Manager option provides employees with two types of new functionalities, the automated leave calculator and daily entry.

The leave calculator provides an automated mechanism to track leave usage. It will automatically appear within the EPP Time Manager tab for all EPP users.

The daily entry function provides employees the ability to enter their T&A data on a daily basis and establish a default schedule to use as a starting point each pay period. Each agency must elect to offer their employees the daily entry option through STAR 5.0 before they can begin using this feature of the EPP. This option is activated at the contact point level.