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Title: I, Payroll/Personnel Manual

Chapter: 17, *EmpowHR*

Bulletin: *EmpowHR* 10-07, Issuance of Release Notes for *EmpowHR* Release 6, Pay Period 26

Date: December 29, 2010

To: Holders of the Payroll/Personnel Manual

This bulletin is being issued to announce the availability of Release Notes for *EmpowHR* Release 6, Pay Period 26. The Release Notes provide an overall summary of the changes implemented in Pay Period 26, 2010 (See Attachment 1).

To view Release Notes, go to NFC's Home Page ([www.nfc.usda.gov](http://www.nfc.usda.gov)) and click the **Publications** link at the top of the page. At the publications page right-hand menu, click **EmpowHR Release Notes** and select the applicable Release Notes.

If you experience any issues related to Release 6 of *EmpowHR* or have any questions, please contact the *EmpowHR* Help Desk at **1-888-367-6955** or via e-mail at [nfcempowhr@usda.gov](mailto:nfcempowhr@usda.gov).

RANDY L. SPEED, Director  
Government Employees Services Division

Attachment

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## ***EmpowHR* - Calendar Year (CY) 10 - Release 6, Pay Period (PP) 26 Release Notes**

Effective Pay Period 26 (December 27, 2010), the following change was implemented in the *EmpowHR* system. A high-level summary of the change is reflected in the table below. The detailed documentation on these changes can be found in the *EmpowHR* procedure. To view the procedure, go to NFC's home page ([www.nfc.usda.gov](http://www.nfc.usda.gov)) and click the **Publications tab**. Then on the right-hand Quick Picks menu, click **Procedures By Acronym**, and search for *EmpowHR*.

The summary table references the Software Change Request number, the section modified in the procedure manual, and a brief description of the change.

<b>Software Change Request (SCR)</b>	<b><i>EmpowHR</i> Procedure Section Number Updated</b>	<b>Application Modification</b>
00333	N/A	The purpose of this modification is to accommodate adjustments to the Federal Income Tax Withholding Formula for nonresident aliens. Nonresident aliens are not entitled to the tax credits built into the standard base tables. Federal Exemption Code <b>N</b> will be added to the Tax Marital Status drop-down list on the Federal Tax Data page and will be used to identify nonresident aliens in the Payroll/Personnel System.