

**National Finance Center  
Front-End System Interface (FESI)  
Lump Sum Leave Payments (054)**

<b>Data Element Name</b>	<b>Data Element Format</b>	<b>Start Position</b>	<b>End Position</b>	<b>Element Description</b>	<b>Optional Mandated O/M</b>	<b>Values</b>	<b>Customer Data Element Name</b>
DOCUMENT-TYPE	A3	1	3	Indicates the type of document being processed	M	Three position numeric field. For this document the values is "054".	
AGCY-CODE	A2	4	5	The first level of the organizational structure codes used to identify the agency as defined by the National Finance Center.	M	Two position alphanumeric field. For a list of valid values, see TMGT Table 023, Agency/Bureau.	
EMPLOYING-OFFICE-CODE	A4	6	9	An identifying code assigned by the Office of Personnel Management to a Federal civilian personnel office authorized to appoint and separate employees and maintain personnel	M	Four position numeric field. For a list of valid values, see TMGT Table 001, Personnel Office Identifier Name and Address.	
BATCH-NO-PERSONNEL	A4	10	13	Number assigned by a personnel office to identify different batches of documents transmitted to the National Finance Center.	M	66XX - The document remains in suspense until corrective action is taken. 67XX - The document remains in suspense for one pass and coded for deletion unless some type of positive action is taken.	
SSNO	A9	14	22	A unique identifying number assigned by the Social Security Administration.	M	Employee SSNO	
FILLER	A1	23	23	Unused field.	M	SPACES	
PAY-PERIOD-NUMBER	A2	24	25	The number corresponding to the pay period for which this document is being processed.	M	01 through 27	
FILLER	A30	26	55	Unused field.	M	SPACES	
USER-ID	A7	56	62	The user identification of the person entering the data.	M	Seven position alpha field.	
DEPARTMENT-CODE	A2	63	64	Identifies the department of the U. S. government.	M	For a list of valid values, see the OPM Guide to Personnel	

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						Data Standards.	
FILLER	A42	65	106	Unused field.	M	SPACES	
FESI-IDENTIFIER-NUMBER	A15	107	121	Identifies transactions in user's system.	O		
UEID	A20	122	141	A unique employee ID (for future OPM use).			
FESI-DOC-EFF-CN	A20	142	143	The effective century of the document.	M	Two position numeric field.	
FESI-DOC-EFF-YR	A2	144	145	The effective year of the document.	M	Two position numeric field.	
FILLER	A5	146	150	Unused field.	M	SPACES	
TYPE-LUMP-SUM-PAY	A1	151	151	Indicates the type of lump sum payment to be processed.	M	One position numeric field. 0 = Interim - If an interim lump sum payment is being entered for an employee who is not separating but must be paid the lump sum payment due to regulation and/or policy. A separation action should not be processed for an interim payment. 1 = Final - A final lump sum payment for an employee separating from Federal service. The separation action must be entered to pay a final payment.	
FED-TAX-LUMP-SUM-PAY	A1	152	152	Indicates if federal tax is to be deducted from the lump sum payment at a 28% rate.	M	One position numeric field. 0 = Not applicable - taxes withheld according to the Federal withholding in the Payroll/Personnel database. 1 = Deduct at 28% - taxes withheld at the 28% rate If 0 is entered, application of the Federal tax formula could result in a withholding rate	

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						greater than 28 percent, up to the current maximum withholding rate.	
MINUS-SICK-LV-CODE	A1	153	153	Indicates that advance sick leave is forgiven when computing lump sum payment.	M	One position numeric field. 0 = Not applicable 1 = forgiven	
LUMP-SUM-COLA-CODE	A1	154	154	Indicates if COLA is to be paid on the lump sum payment.	M	One position numeric field. 0 = No 1 = Yes	
ACCTG-DATA-USE-CODE	A1	155	155	Indicates whether stored accounting is used or accounting data will be entered on the document.	M	One position numeric field. 0 = Enter applicable accounting data 1 = Use accounting data stored in the Payroll/Personnel database	
AUO-CHANGE-CODE	A1	156	156	Indicates if the employee is entitled to AUO payment.	M	One position numeric field. 0 = Not entitled to Authorized Unscheduled Overtime 1 = Entitled to Authorized Unscheduled Overtime	
WB-1 <sup>ST</sup> -SHIFT-HRS-LSP	A5	157	161	The number of lump sum hours to be paid at the 1st shift rate.	M	This field is required only if the individual's pay plan indicates a Federal Wage System pay plan. Five position field with two decimal places. Example 10½ hours = 01050 <b>If not applicable, enter spaces.</b>	
WB-2 <sup>ND</sup> -SHIFT-HRS-LSP	A5	162	166	The number of lump sum hours to be paid at the 2nd shift rate.	O	This field is required only if the individual's pay plan indicates a Federal Wage System pay plan. Five position field with two decimal places.	

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						Example: 10½ hours = 01050 <b>If not applicable, enter spaces.</b>	
WB-3 <sup>RD</sup> -SHIFT-HRS-LSP	A5	167	171	The number of lump sum hours to be paid at the 3rd shift rate.	O	This field is required only if the individual's pay plan indicates a Federal Wage System pay plan. Five position field with two decimal places. Example: 10½ hours = 01050 <b>If not applicable, enter spaces.</b>	
WB-VARIED-SHIFT-HRS-LSP	A5	172	176	The number of lump sum hours to be paid at the varied shift rate.	O	This field is required only if the individual's pay plan indicates a Federal Wage System pay plan. Five position field with two decimal places. Example: 10½ hours = 01050 If this field is not applicable enter spaces.	
TOTAL-LUMP-SUM-HRS	A6	177	182	The total lump sum hours to be paid.	O	Six position field with two decimal places. Example: 24½ hours =002450	
END-DATE-LUMP-SUM-HRS	A4	183	186	The number of lump sum hours applicable to the last day.	M	Four position field with two decimal places. Example: 4¾ hours = 0475.	
DATE-SEPARATED-MO	A2	187	188	The month the employee separated.	M	Two position numeric field. The Type of Payment field must be coded 1 (final).	
DATE-SEPARATED-DA	A2	189	190	The date the employee separated.	M	Two position numeric field. The Type of Payment field must be coded 1(final).	
DATE-SEPARATED-CN	A2	191	192	The century the employee separated.	M	Two position numeric field. Comments: The Type of	

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						Payment field must be coded 1(final).	

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DATE-SEPARATED-YR	A2	193	194	The year the employee separated.	M	Two position numeric field. The Type of Payment field must be coded 1(final).	
DATE-LSP-CARRY-REST-LV-MO	A2	195	196	The month the lump sum payment for restored leave carries through.	O	Two position numeric field. Holidays are included as regular workdays in the projected date.	
DATE-LSP-CARRY-REST-LV-DA	A2	197	198	The date the lump sum payment for restored leave carries through.	O	Two position numeric field. Holidays are included as regular workdays in the projected date.	
DATE-LSP-CARRY-REST-LV-CN	A2	199	200	The century the lump sum payment for restored leave carries through.	O	Two position numeric field. Holidays are included as regular workdays in the projected date.	
DATE-LSP-CARRY-REST-LV-YR	A2	201	202	The year the lump sum payment for restored leave carries through.	O	Two position numeric field. Holidays are included as regular workdays in the projected date.	
DATE-LSP-CARRY-IN-CEIL-MO	A2	203	204	The month the lump sum payment for leave within the ceiling carries through.	O	Two position numeric field. Holidays are included as regular work days in the projected date.	
DATE-LSP-CARRY-IN-CEIL-DA	A2	205	206	The date the lump sum payment for leave within the ceiling carries through.	O	Two position numeric field. Holidays are included as regular workdays in the projected date.	
DATE-LSP-CARRY-IN-CEIL-CN	A2	207	208	The century the lump sum payment for leave within the ceiling carries through.	O	Two position numeric field. Holidays are included as regular workdays in the projected date.	
DATE-LSP-CARRY-IN-CEIL-YR	A2	209	210	The year the lump sum payment for leave within the ceiling carries through.	O	Two position numeric field. Holidays are included as regular workdays in the projected date.	
DATE-LSP-CARRY-OVR-CEIL-MO	A2	211	212	The month the lump sum payment for leave above the ceiling carries through.	O	Two position numeric field. Holidays are included as regular workdays in the	

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						projected date.	
DATE-LSP-CARRY-OVR-CEIL-DA	A2	213	214	The day the lump sum payment for leave above the ceiling carries through.	O	Two position numeric field. Holidays are included as regular workdays in the projected date.	
DATE-LSP-CARRY-OVR-CEIL-CN	A2	215	216	The century the lump sum payment for leave above the ceiling carries through.	O	Two position numeric field. Holidays are included as regular workdays in the projected date.	
DATE-LSP-CARRY-OVR-CEIL-YR	A2	217	218	The year the lump sum payment for leave above the ceiling carries through.	O	Two position numeric field. Holidays are included as regular workdays in the projected date.	
TOTAL-NO-ACCTG-DIST	A2	219	220	The total number of lines of accounting data charged.	M	Two position numeric field. Enter the total number of accounting data to be used if the Accounting Data Usage Code Field is coded 0. Enter 00 if the Accounting Data Usage Code Field is coded 1.	
ACCTG-DIST-FISCAL-YR-CODE-1	A1	221	221	The first position of the accounting data that represents the fiscal year.	O	One position numeric field. This field is required if there is a value in the TOTAL-NO-ACCTG-DIST Field. This field occurs up to 5 times depending on the number of lines of accounting data used.	
ACCTG-DIST-APPN-CODE-1	A2	222	223	Appropriation to which the expenses are to be charged.	O	Two position alphanumeric field. This field is required if there is a value in the TOTAL-NO-ACCTG-DIST Field. This field occurs up to 5 times depending on the number of lines of accounting data used.	

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ACCTG-DIST-SUB-LEVEL-CODE-1	A24	224	247	Accounting levels to which the expenses are to be charged.	O	24 position alphanumeric field. This field is required if there is a value in the TOTAL-NO-ACCTG-DIST Field. This field occurs up to 5 times depending on the number of lines of accounting data used.
HRS-TO-BE-CHARGED-1	A6	248	253	The number of hours to be charged to the accounting data.	O	Six position field with two decimal places. This field is required if there is a value in the TOTAL-NO-ACCTG-DIST Field. This field occurs up to 5 times depending on the number of lines of accounting data used. The number of hours corresponds to the hours charged to this accounting.
ACCTG-DIST-FISCAL-YR-CODE-2	A1	254	254	The first position of the accounting data that represents the fiscal year.	O	One position numeric field. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =02. This field occurs up to 5 times depending on the number of lines of accounting data used.
ACCTG-DIST-APPN-CODE-2	A2	255	256	Appropriation to which the expenses are to be charged.	O	Two position alphanumeric field. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =02. This field occurs up to 5 times depending on the number of lines of accounting data used.
ACCTG-DIST-SUB-LEVEL-CODE-2	A24	257	280	Accounting levels to which the expenses are to be charged.	O	24 position alphanumeric field. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =02.

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						This field occurs up to 5 times depending on the number of lines of accounting data used.	
HRS-TO-BE-CHARGED-2	A6	281	286	The number of hours to be charged to the accounting data.	O	Six position field with two decimal places. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =02. This field occurs up to 5 times depending on the number of lines of accounting data used. The number of hours corresponds to the hours to be charged to this accounting.	
ACCTG-DIST-FISCAL-YR-CODE-3	A1	287	287	The first position of the accounting data that represents the fiscal year.	O	One position numeric field. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =03. This field occurs up to 5 times depending on the number of lines of accounting data used.	
ACCTG-DIST-APPN-CODE-3	A2	288	289	Appropriation to which the expenses are to be charged.	O	Two position alphanumeric field. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =03. This field occurs up to 5 times depending on the number of lines of accounting data used.	
ACCTG-DIST-SUB-LEVEL-CODE-3	A24	290	313	Accounting levels to which the expenses are to be charged.	O	24 position alphanumeric field. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =03. This field occurs up to 5 times depending on the number of lines of accounting data used.	
HRS-TO-BE-CHARGED-3	A6	314	319	The number of hours to be charged to the accounting data.	O	Six position field with two decimal places. This field is required if the	

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						value in the TOTAL-NO-ACCTG-DIST Field =03. This field occurs up to 5 times depending on the number of lines of accounting data used. The number of hours corresponds to the hours to be charged to this accounting.	
ACCTG-DIST-FISCAL-YR-CODE-4	A1	320	320	The first position of the accounting data that represents the fiscal year.	O	One position numeric field. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =04. This field occurs up to 5 times depending on the number of lines of accounting data used.	
ACCTG-DIST-APPN-CODE-4	A2	321	322	Appropriation to which the expenses are to be charged.	O	Two position alphanumeric field. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =04. This field occurs up to 5 times depending on the number of lines of accounting data used.	
ACCTG-DIST-SUB-LEVEL-CODE-4	A24	323	346	Accounting levels to which the expenses are to be charged.	O	24 position alphanumeric field. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =04. This field occurs up to 5 times depending on the number of lines of accounting data used.	
HRS-TO-BE-CHARGED-4	A6	347	352	The number of hours to be charged to the accounting data.	O	Six position field with two decimal places. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =04. This field occurs up to 5 times depending on the number of lines of accounting data used. The number of hours	

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						corresponds to the hours to be charged to this accounting.
ACCTG-DIST-FISCAL-YR-CODE-5	A1	353	353	The first position of the accounting data that represents the fiscal year.	O	One position numeric field. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =05. This field occurs up to 5 times depending on the number of lines of accounting data used.
ACCTG-DIST-APPN-CODE-5	A2	354	355	Appropriation to which the expenses are to be charged.	O	Two position alphanumeric field. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =05. This field occurs up to 5 times depending on the number of lines of accounting data used.
ACCTG-DIST-SUB-LEVEL-CODE-5	A24	356	379	Accounting levels to which the expenses are to be charged.	O	24 position alphanumeric field. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =05. This field occurs up to 5 times depending on the number of lines of accounting data used.
HRS-TO-BE-CHARGED-5	A6	380	385	The number of hours to be charged to the accounting data.	O	Six position field with two decimal places. This field is required if the value in the TOTAL-NO-ACCTG-DIST Field =05. This field occurs up to 5 times depending on the number of lines of accounting data used. The number of hours corresponds to the hours to be charged to this accounting.
FILLER	A164	386	550	Unused field	M	SPACES
DATE-LSP-LV-HRLY-RT-ST-YR	A2	551	552		M	Start date for the hourly rate used to determine lump sum leave payment. Standard date

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						edits. YYMMDD format.	
DATE-LSP-LV-HRLY-RT-ST-MO	A2	553	554		M	Start date for the hourly rate used to determine lump sum leave payment. Standard date edits. YYMMDD format.	
DATE-LSP-LV-HRLY-RT-ST-DA	A2	555	556		M	Start date for the hourly rate used to determine lump sum leave payment. Standard date edits. YYMMDD format.	
DATE-LSP-LV-PER-END-YR	A2	557	558		M	End date excluding any restored annual leave used for projecting any refund that the employee could potentially owe. Standard date edits. YYMMDD format.	
DATE-LSP-LV-PER-END-MO	A2	559	560		M	End date excluding any restored annual leave used for projecting any refund that the employee could potentially owe. Standard date edits. YYMMDD format.	
DATE-LSP-LV-PER-END-DA	A2	561	562		M	End date excluding any restored annual leave used for projecting any refund that the employee could potentially owe. Standard date edits. YYMMDD format.	
DATE-LSP-LV-PER-START-YR	A2	563	564		M	Start date for a period of lump sum leave payment. Standard date edits. YYMMDD format.	
DATE-LSP-LV-PER-START-MO	A2	565	566		M	Start date for a period of lump sum leave payment. Standard date edits. YYMMDD format.	
DATE-LSP-LV-PER-START-DA	A2	567	568		M	Start date for a period of lump sum leave payment. Standard date edits. YYMMDD format.	
LSP-LV-PMT-REFUND-AMT	A5	569	573		M	Amount the employee must pay to the employing agency	

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						for every hour of unexpired leave (excluding any restored hours).
LSP-LV-RECREATED-HRS	A6	574	579		M	Number of hours of leave recredited to the employee's leave account as a result of a refund of expired leave.
DATE-LSP-TOT-LV-PER-END-YR	A2	580	581		M	The projected end date for a period of lump sum leave payment, including any restored annual leave, used toward projecting the total lump sum payment amount. Standard date edits. YYMMDD format.
DATE-LSP-TOT-LV-PER-END-MO	A2	582	583		M	The projected end date for a period of lump sum leave payment, including any restored annual leave, used toward projecting the total lump sum payment amount. Standard date edits. YYMMDD format.
DATE-LSP-TOT-LV-PER-END-DA	A2	584	585		M	The projected end date for a period of lump sum leave payment, including any restored annual leave, used toward projecting the total lump sum payment amount. Standard date edits. YYMMDD format.
LSP-REST-ANN-LV-HRS-PD	A6	586	591		M	Number of hours of restored annual leave paid in a lump sum payment to an employee upon separation.
LSP-UNEXP-ANN-LV-HR-RT-AMT	A5	592	596		M	Hourly rate associated with the unexpired portion of leave. There may be multiple rates for a lump sum payment if the

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						employee's pay in subject to pay adjustments during the lump sum period (e.g., statutory increases, within grade increases).
LSP-UNEXP-ANN-LV-HRS	A6	597	602		M	Number of hours of annual leave in an employee's lump sum payment for annual leave that is subject to refund to the employing agency. Such leave will be recredited to employee's annual leave account. This does not include any annual leave restored hours.
FILLER	A2848	603	3450	Unused field	M	SPACES