

EmpowHR - Calendar Year (CY) 12 - Pay Period 04 Release Notes

Effective Pay Period 04, 2012 (February 19, 2012), the following changes will be implemented in *EmpowHR*. A high-level summary of the changes is reflected in the table below. The detailed documentation of these changes can be found in the *EmpowHR* procedure manual. To view the procedure, go to *NFC's Home Page* (<http://www.nfc.usda.gov>) and click the Publications tab. Then on the right-hand Quick Picks menu, click Procedures by Acronym, and search for *EmpowHR*.

The summary table references the Software Change Request number, the section modified in the procedure manual, and a brief description of the change.

Software Change Request (SCR)	EmpowHR Procedure Section Number Updated	Project Title	Application Modification
00401/211525	Section 4: Position Management	Job Code Reason Code Lookup Value	This enhancement will insert a new value, CHG-Submit to NFC as New , as a selectable item from the Reason Code field on the Job Code page.
00454/211527	Section 6: Payroll Documents	Gym/Fitness Reimbursement Allowance	This enhancement will add a new selectable Allowance Type, 534, Gym/Fitness Reimbursement, to allow for the reimbursement of up to \$40 quarterly for employees' gym memberships. A Transaction Code (TC) 34, Suffix 04, will be established in accordance with this enhancement.
00534/211528	Section 5: PAR Processing	Modifications to EmpowHR PAR Remarks field	This enhancement will limit the PAR Remarks to only accept 10 remark codes and descriptions.
00569/213317	Multiple Sections	Expediting of EmpowHR Changes	This enhancement will allow the user to include Employee Status as part of the search criteria. The Employee Status field will be added to the search results in accordance with this change.
10361/211538	Section 5: PAR Processing	Annuitant Indicator Changes	System modifications will be made to update the Annuitant Indicators with a 0 and κ for the Federal Employees Retirement System reemployed annuitants. The modification is being performed due to the Reemployment of Civilian Retirees under the National Defense Authorization Act (NDAA).

Software Change Request (SCR)	<i>EmpowHR</i> Procedure Section Number Updated	Project Title	Application Modification
10467/221507	Section 5: PAR Processing	Pay Retention for Fomer Employees - Office of Personnel Management's (OPM) Update 04 Guide to Data Standards	System modifications will be made to establish a new Pay Rate Determinant Code (PRD) for former National Security Personnel System (NSPS) employees. The code, Y - NSPS Retained Pay , identifies former NSPS employees that may retain a rate of pay that exceeds the normal retained rate limitations.
240095	Section 5: PAR Processing	OPM Directed ERI Code Change	This enhancement will update the Ethnicity and Race Identifier Code (ERI) in EmpowHR in accordance with Office of Personnel Management (OPM) guidelines.