

EPIC User Group Meeting Notes
April 7, 2015, 1:00 p.m. - 3:00 p.m., EST

- I. Welcome** - Randolph Macabitas, National Finance Center (NFC)
Individuals in the Customer Support Office, USDA South Building and individuals on the telephone were introduced. Meeting participants in New Orleans were recognized and acknowledged.
- II. Review of Action Items** - Randolph Macabitas, NFC
- Reviewed action items with the group with no further discussion.
- III. Additional Topic(s) for Discussion** - Sheron McGary, NFC
- Special Payment Processing System (SPPS) – In some situations when a mistake is made in SPPS Mainframe e.g., processing a death case, indebtedness, etc., that may require programmer intervention; the agency may have to submit a software change request via GESD request in order to resolve the issue.
 - Agency representative was unable to get accounting codes to work in SPPS mainframe when trying to set up an employee for advanced leave. Incident Report # 973432 - Error message states **** ACCOUNTING CLASSIFICATION INVALID ****. The accounting code is valid, but it does not work for employees that have negative leave indebtedness amount.
- IV. Future Meetings** - Randolph Macabitas, NFC
- Tuesday, July 7, 2015
 - Tuesday, October 6, 2015
- V. Closing Remarks** - Randolph Macabitas
- The group was advised to send confirmation of their attendance to EPIC@nfc.usda.gov for accountability. Meeting adjourned.

Attendees on the Phone

Kathryn Vivenzion, USPTO
Regina Turner-Lewis, DHS
Marlo Blue, NEH
Brenda Foster, FSIS
Faisal Ali, GPO
Stephanie Forster, TR
Karen S. Queen, DOJ
Tara Myers, USPTO
Kyra Dent, PSA
Debra Ricks, FS

Wendy Moore, NFC
Shavon Butler, NFC
Anh Lewellen, NFC
Freddie Morris, NFC
Dimitria Winchester, NFC
Sheila Braun, USCB
Keith Piner, NFC

Attendees at USDA/NFC

Client Management Branch Staff
Sheron McGary, NCC
Sharon Phillips, NCC
Janell Baptiste, WRB