

**UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE CHIEF FINANCIAL OFFICER
NATIONAL FINANCE CENTER**

Project Review Team (PRT) Meeting

Conference Call

Wednesday, September 12, 2012

9:00 a.m. – 10:30 a.m. EST

Call-In Number – (888) 858-2144

Access Code - 6538197

Agenda

9:00 a.m.	Welcome and Introductions	Cindy Suarez
	Recap of June 6, 2012 PRT Meeting	Gaynel Seibert
	Review Action Items	
9:15 a.m.	PRT Updates	Cindy Suarez
	<ul style="list-style-type: none">• PRT Standard Slides• PRT Reports	
9:30 a.m.	Ongoing Initiatives/Project Discussion	
	<ul style="list-style-type: none">• Scheduled Release – CY12 20• Help Desk Consolidation• Enterprise Reporting Solution• Legacy Payroll Risk Mitigation	Santa Plummer Michael Campbell Nancy Dressel Debby Tatum
10:00 a.m.	Customer Comments	All
10:15 a.m.	Closing Remarks	Gaynel Seibert

Handouts:

- Agenda
- PRT Meeting Presentation September 2012
- UAT Status Update PRT September 2012
- Help Desk Consolidation
- Enterprise Reporting Solution PRT September 2012
- Risk Mitigation for Legacy Payroll/Personnel Systems PRT September 2012

Future Meeting Dates:

- November 7, 2012 at 9:00 ET
- February 6, 2013 at 9:00 ET
- May 15, 2013 at 9:00 ET
- August 7, 2013 at 9:00 ET
- November 6, 2013 at 9:00 ET

Facilitator: Gaynel Seibert

PRT Mailbox – PRTeam@usda.gov