



Debt Management Work Group Session

October 22, 2019 1:00 to 1:30, Central Standard Time

Introduction

Facilitator:

Robert Nobles, Program Analyst Jill Pettingill, Program Analyst

Presenters:

Tammy Buras, Program Analyst

Housekeeping

- Participants will be placed in "listen only mode".
- Submit questions into the Chat Box or submit via the ServiceNow Customer Service Portal (CSP). Indicate in the request in the description field; Debt Management Work Group Inquiry
- The Debt Management Services Branch (DMSB) will respond to questions within two weeks. Responses will be posted on the NFC website under Debt Management Information.
- DMSB is also soliciting for additional topics of interest for future Work Group sessions.
- Please enter those requests in the Chat Box or submit via the ServiceNow CSP.

NFC Agenda

Administrative Billings and Collections (ABCO): Modifications to the Main Menu and Employee Indebtedness Screens

ABCO Main Menu and Screen Modifications

National Finance Center (NFC) Mainframe Warning Screen

<u>DATE:</u> 10/08/2019 11:44:14 <u>MT</u>

* *
* You are accessing a U.S. Government information system, which *
* <u>includes (1) this computer, (2) this computer network, (3) all</u> *
* <u>computers</u> <u>connected</u> <u>to</u> <u>this</u> <u>network</u> , <u>and</u> <u>(4)</u> <u>all</u> <u>devices</u> <u>and</u> *
* <u>storage media attached to this network or to a computer on this</u> *
* <u>network. This information system is provided for U.S. Government</u> *
* <u>authorized use only.</u> *
* *
* <u>Unauthorized or improper use of this system may result in</u>
* <u>disciplinary</u> <u>action</u> , <u>as well</u> <u>as civil</u> <u>and criminal penalties</u> . *
*
* By using this information system, you understand and
* <u>consent to the following:</u> *
*
*
* WARNING *
* * * * * * * * * * * * * * * * * * * *
<u>Please hit enter to continue</u>

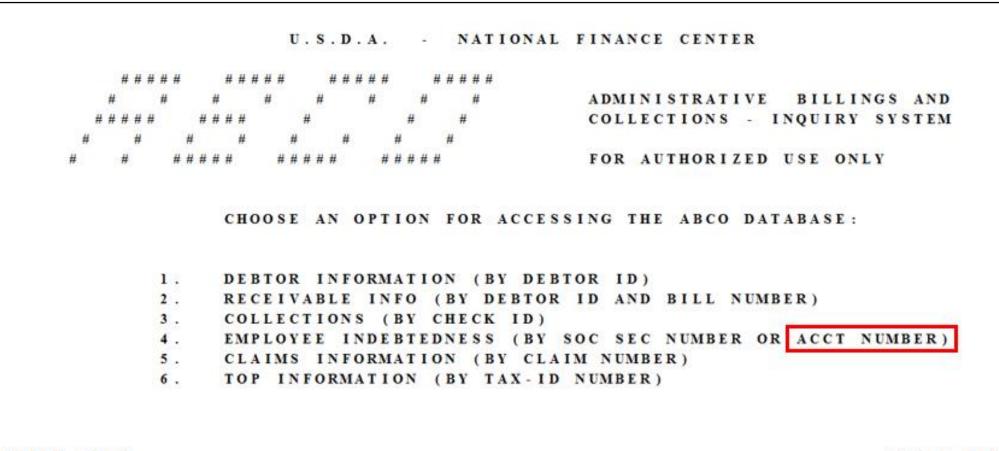
NFC Banner Screen

==	10/08/2019	SNX	32705	T30P4394	PF1=HELP	==
						====
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		NNN NN	FFFFFFF	F CCCCCCCC		==
==	N	NNN NN	FF	CCC		==
==	NN	NN NN	FFFFFFF	CCC		==
-	NN	NNNN	FFFFFFF	CCC		==
==	NN	NNN	FF	CCCCCCCC		==
==	NN	NN	FF	CCCCCCCCC		==
==						==
==	==========	N	ational Finance (Center	==========	==
==	========	Office o	f the Chief Finan	ncial Officer	=========	==
==	======= <u>U</u>	nited St	ates Department	of <u>Agriculture</u>	=========	==
==						==
==		Fo	r Authorized Use	Only		==
==	ENTER USER ID =		PASSWORD =	NEW PASSWOR	2D? <u>N</u>	==
==					(Y or N)	==
	ENTER APPLIC.	ATION NA	ME = OF	R PRESS ENTER FOR	MENU	==
==						==

CL/Supersession Main Menu Screen

	<u>Options Commands F</u> eatures <u>H</u> e	-	1 1 1 1 1 1 1 1 1 1 1	1 1 1 1 1 1 1 1 1 1 1 1 1
KLSVSEL1	<u>CL/SUPERSESSION</u> <u>Main</u>	<u>Menu</u>	М	[ore: -+
Select session	swith the <u>ENTER</u> key or use a <u>"/</u>	"		
	isplay an action code.	_		
	<u>Description</u>	Туре	<u>Status</u>	
<u>MASC</u>	IDMS03	<u>Multi</u>		
<u>OTRS</u>	<u>CICSP4</u>	<u>Multi</u>		
<u>A B C O I N Q</u>	<u>Admin Billings & Coll Inquiry</u>	<u>Multi</u>		
<u>A B C O C U A T</u>	<u>Admin Billings & Coll</u> <u>UAT</u>	<u>Multi</u>		
TMGT	<u>I DM S 0 3</u>	<u>Multi</u>		
CICSP3	CICSP3	Multi		
DOTS	IDMS02	Multi		
DPRS	IDMS02	Multi		
SITS	IDMS60	Multi		
HELPDESK	HELPDESK/MONITOR	Multi		
IDMS02	IDMS02	Multi		
\$ D B 2	TSOB \$DB2 TSOB PROC(\$DB2	Multi		
		<u>nau v r</u>		
Command ===>			s	Y S B / T 3 0 P 4 9 0 2
Enter Fl=Help	F3=Exit F5=Refresh F7=Bkwd	$\mathbf{F} 8 = \mathbf{F} \mathbf{w} \mathbf{d} \qquad \mathbf{F} 9$	=Retrieve	F 1 0 = A c t i o n
F				

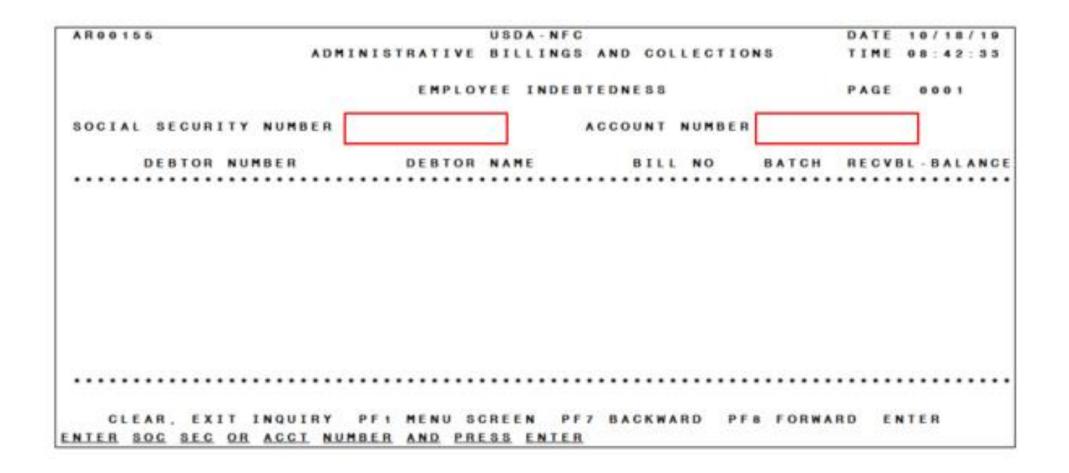
Main Menu Screen – AR00100



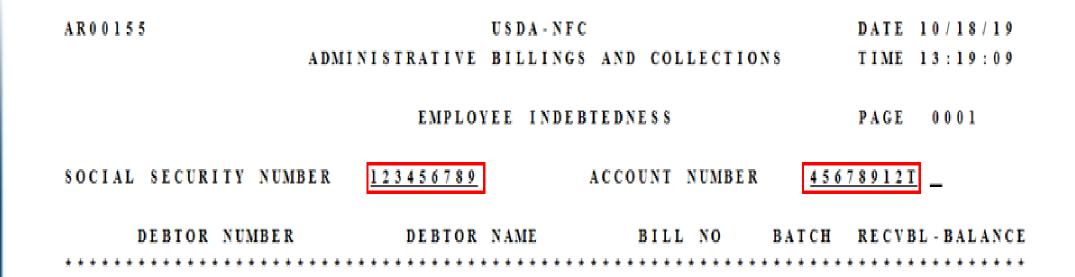
ENTER: SEND

CLEAR : EXIT

Employee Indebtedness Screen – AR00155



Employee Indebtedness Screen – AR00155 (Example)



Future ABCO Notice Modifications

Form NFC-1100, Notice of Overpayment of Salary and Demand for Payment



NOTICE OF OVE	RPAYMENT OF	SALARY AND	DEMAND FOR	PAYMENT
		AGY-SON: XX-12 ORG: 00-0010-000		
EMPLOYEE NAME DOE, JANE		AMOUNT OWED: 10		
BILL DATE: 10/01/2019		ESTIMATED DEDUC	TION AMOUNT: 50.0	00
DEBTOR NUMBER: AA123456789ER 92		PAY PERIOD TO BE	GIN DEDUCTIONS: 2	2
BILL NUMBER: 111222333		ANNUAL INTEREST	RATE: 1.000	



NOTICE OF OVERPAYMENT OF SALARY AND DEMAND FOR PAYMENT
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EMPLOYEE NAME: DOE, JANE BILL DATE: 10/01/2019 DEBTOR NUMBER: AA45678912TER 92 BILL NUMBER: 111222333

	XX-1234	
ORG: 00-00	010-000-1234	
AMOUNT O	OWED: 100.25	
ESTIMATED	D DEDUCTION AMOUNT: 50.	00
PAY PERIO	D TO BEGIN DEDUCTIONS:	22
ANNUAL IN	NTEREST RATE: 1.000	

Future ABCO Notice Modifications (Continued)

Form NFC-631, Demand Notice for Payment



	DEMAN	D NOTI	CE FOR PA	YMENT			
DEBTOR NUMBER	BILL NUMBER	SON	BILLING DATE	For additional	information,	please	call:
AA123456789ER 92	111222333	XX-1234	10/01/2019				
SEE FORMS NFC-631 pg4, p				TION.			

To protect the interest of the Government on amounts overdue, the Department of the Treasury (Treasury) requires a late payment charge on all delinquent debts. Remittance for the Total Amount Due must be received on or before the Due Date. The interest rate to be applied to the past-due principal is determined quarterly by Treasury.

TO BE:

DEMAN	D NOTIO	CE FOR PA	YMENT
BILL MUMEER	SON	BILLING DATE	For additional information, please call
111222333	XX-1234	10/01/2019	
	E AL MUMBER 111222333	EILL MUMBER SON 111222333 XX-1234	B & MUMBER SON BILLING DATE

Future ABCO Notice Modifications (Continued)

Form NFC-937, Notice of Intent to Recover Past-Due Health Benefits From Salary



TO BE:

NOTICE OF INTENT TO RE	COVER PAST-DUE HEALTH BE	NEFITS FROM SALARY
IANE DOE 123 ANY STREET INY TOWN, US, 12345		



Useful Information

- Hyperlink to:
 - NFC webpage to locate Debt Management Information
- Hyperlink to:
 - <u>2019 Date to Print and Mail ABCO Notices</u>
- Hyperlink to:
 - <u>Instructions on how to retrieve large ABCO Form reports from</u> the Reporting Center, if the report is too large to view
- Hyperlink to:
 - The ABCO Procedure Manual, web version
- Hyperlink to:
 - <u>The ABCO Procedure Manual, PDF version</u>